



**TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™**
School of Medicine

TTUHSC-SOM White Papers

Purpose: To increase communication between the Dean and Faculty Council members on faculty concerns that might result in improved fulfillment of TTUHSC-SOM Missions.

Proposed Process:

- 1) Any group of Faculty Council Members may propose to write a White Paper on an issue that could improve TTUHSC-SOM. (The Dean's Office may also make Requests for Proposals (RFP).
- 2) Letter of Intent:
 - State the issue to be studied and briefly summarize the significance and background
 - Submit to the Office of Faculty Affairs and DevelopmentIdentify area for study (brief)
- 3) The Dean will review, make suggestions, and provide additional relevant data as available.
- 4) The Dean and White Paper Authors will establish a timeline for completion of the White Paper.
- 5) Authors will use the document format established by the Faculty Leadership Study Group (See attached).
- 6) Authors submit their White Paper to the Office of Faculty Affairs for forwarding to the Dean.
- 7) The Dean reviews the White Paper and then meets with the White Paper Authors to discuss next steps and possible implementation of solutions/resolutions.
- 8) If agreed to by both the Dean and the Authors, the White Paper is published on the Office of Faculty Affairs and Development Website, and the link for viewing is sent to all SOM Faculty Council members.