



BULLETIN

2005-06

IMPORTANT INFORMATION:

TTUHSC, School of Nursing

www.ttuhschool.edu/son

Alexia Green, R.N., Ph.D., Dean and Professor
3601 4th Street, Room 2B164
Lubbock, TX 79430
(806) 743-2738

Sharon Cannon, R.N., Ed.D., Regional Dean
TTUHSC, School of Nursing – Odessa
800 West 4th Street
Odessa, TX 79763
(432)-335-5150

Undergraduate Programs:

Undergraduate Program (pre-licensure)

TTUHSC, School of Nursing
Undergraduate Program
3601 4th Street Stop 8331
Room 3BC100
Lubbock, TX 79430

Contact:

Ana Valadez, RN, EdD, CNA, FAAN
Associate Dean of Undergraduate Program
(806) 743-2749

Email: ana.valadez@ttuhsc.edu

Center for Innovation in Nursing Education

RN to BSN (Completion Program For RNs)

TTUHSC, School of Nursing
Lubbock and Distance Learning Sites
3601 4th Street
Lubbock, TX 79430

Contact:

Donna Scott Tilley, R.N., Ph.D., CHPN,
Associate Professor and Associate Director of the Center for
Innovation in Nursing Education

(806) 743-4843

1-800-493-3954

Fax: 806-743-1648

Email: sandy.pricer@ttuhsc.edu

2^owBSN (Second Degree web-based BSN)

TTUHSC School of Nursing
Lubbock and Distance Learning Sites
3601 4th Street
Lubbock, TX 79430

Contact:

Patricia Allen, R.N., Ed.D.

Associate Dean and Director of the Center for Innovation
in Nursing Education

(806) 743-4844

1-800-493-3954

Fax: 806-743-1648

Email: lindsay.olson@ttuhsc.edu

Graduate Programs:

Master's Program and Doctoral Program

Graduate Program Office
3601 4th Street, Room 2B177
Lubbock, TX 79430

Contact:

Barbara Johnston, RN, PhD
Associate Dean for Graduate Programs
(806) 743-2731
1-800-851-8240
Fax: 806-743-1622
email: barbara.johnston@ttuhsc.edu

Collaborative Family Nurse Practitioner Program with the:

University of Texas at Tyler College
Of Nursing & Health Sciences
3900 University Blvd.
Tyler, TX 75799

Contact:

Gayle Varnell, PhD, RN, CPNP
Associate Dean for Advanced Practice
(903) 566-7035
e-mail: gvarnell@mail.uttyl.edu

Doctoral Program with the:

Texas Woman's University
P. O. Box 425498
Denton, TX 76204-5498

Contact:

Pat Holden-Huchton, RN, DSN, ACRN
Associate Dean, Denton
College of Nursing
940-898-2434
Fax: 940-898-2437
pholdenhuchton@twu.edu

Other SON Programs and Departments:

Practice and Research Program:

TTUHSC, School of Nursing
3601 4th Street, Room 2B164
Lubbock, TX 79430

Contact:

Chris Esperat, RN, PhD, CS, FNP
Associate Dean for Practice and Research
(806) 743-2736
email: christina.esperat@ttuhsc.edu

Outcomes and Evaluations

TTUHSC, School of Nursing
3601 4th Street, Room 2B164
Lubbock, TX 79430

Contact:

Yondell Masten, RN, C, Ph.D., WHNP, CNS
Professor and Associate Dean of Outcomes Management
and Evaluation
806-743-2747
Email: Yondell.masten@ttuhsc.edu

Continuing Nursing Education Program:

TTUHSC, School of Nursing
3601 4th Street, Room 2C122
Lubbock, TX 79430

Contact:

Shelley Burson, Director
(806) 743-2730
email: shelley.burson@ttuhsc.edu

SON Information Technology

TTUHSC, School of Nursing
3601 4th Street, Room 2B164
Lubbock, TX 79430

Contact:

Joe Ferrer, BIT
School Information Technology Administrator
806-743-4248 Ext. 287
Joe.ferrer@ttuhsc.edu

BULLETIN

This bulletin, an official publication of Texas Tech University Health Sciences Center (TTUHSC) School of Nursing contains policies, regulations, procedures, programs, courses, schedules and fees in effect as the publication is posted on the website. A student is expected to complete the degree requirements set forth in the School of Nursing *Bulletin* in effect at the time the student enters the program, including passing all required comprehensive tests as outlined in the Student Handbook (also see Comprehensive Examination Section of this bulletin). Students readmitted to the TTUHSC School of Nursing are expected to complete the degree requirements set forth in the current bulletin. Only with the specified approval of the appropriate associate/regional dean may a different bulletin be selected. In no case may a student complete the requirements set forth in a bulletin more than seven years old. The *Bulletin* is published at least biennially and its provisions are applicable during the stated school year. A student who registers for the first time at TTUHSC during a summer semester is subject to the degree requirements set forth in the bulletin effective for the fall semester immediately following that summer semester. Other conditions of graduation and the curriculum program are in detail in the School of Nursing Student Handbook.

The provisions of this bulletin do not constitute a contract, expressed or implied, between any applicant, student and faculty member in the TTUHSC School of Nursing. The TTUHSC School of Nursing reserves the right to withdraw courses at any time, change fees, calendars, curricula, graduation procedures and any other requirement affecting students. Changes become effective when the proper authorities so determine the application to both prospective students and to the students already enrolled.

TTUHSC is open to all persons, regardless of race, color, religion, disability, sex, national origin or sexual orientation, who are otherwise eligible for admission as students. TTUHSC is an Equal Opportunity Institution and no applicant or student will be discriminated against because of race, creed, religion, disability, sex, national origin or sexual orientation during the course of education at this institution.

AMERICANS WITH DISABILITIES ACT

Students seeking accommodations on the basis of disability must register with the office of Student Services at www.ttuhschool.edu/student-services and the Director of Student Services, Lubbock Campus (806-743-2300). The Director of Student Services, Lubbock Campus will notify the Programmatic Administrator of the student's need for accommodations. Please review the TTUHSC ADA policy with in the Student Services website.

CONFIDENTIALITY/HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

The School of Nursing is dedicated to ensuring each student is current in issues as they relate to nursing practice and research. One such regulation includes the Health Insurance Portability and Accountability Act (HIPAA). Annually, each student is required to provide proof of education in HIPAA training. The training requirements vary by program; the student will receive information regarding HIPAA training and will be asked to sign a Confidentiality Agreement during New Student Orientation. All proof of training will be placed in the student's file located in the appropriate Associate Dean's Office. Those who cannot show proof will not be allowed to attend clinicals. In addition, release of confidential information (including verbal communications, written communications or electronic communications with or about patients or involving patient health information to anyone who does not need the information for treatment, payment or health care operation) is a cause for dismissal from the School.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 ("FERPA") (20 U.S.C.A. Section 1232g) affords certain rights to students concerning their educational records. FERPA grants students the right to inspect and review their educational records (with exceptions), to request that their records be amended, to have limited control over the disclosure of information contained in their records, and to file a complaint with the U.S. Department of Education concerning alleged failures of the University to comply with the requirements of FERPA. The *TTUHSC Student Affairs Handbook* shall serve as the annual notification that must be provided to students under FERPA, 34 C.F.F. 99.7, unless individual TTUHSC schools annually notify their students of FERPA rights otherwise.

STATE PRIVACY POLICIES

When TTUHSC "collects information about an individual by means of a form that the individual completes and files with the governmental body in either a paper format or an electronic format", the paper forms or the Internet site used in connection with the electronic form must state:

- a) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual;
- b) the individual is entitled to receive and review the information;
- c) the individual is entitled to have the state governmental body correct information about the individual that is incorrect.

If TTUHSC collects information about a website user on its Internet site, including his or her identity and computer network location, we must post what types of information we are collecting about the website user on the Internet site. Finally, TTUHSC must establish a reasonable procedure to correct information about an individual.

SMOKE-FREE CAMPUS

The TTUHSC is committed to the health of our students, patients, faculty, staff and the public in general. As an institution whose mission is to provide excellence in health care education and service, we are a smoke-free campus.

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**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
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TTUHSC School of Nursing

Alexia Green, RN, PhD, FAAN, Dean & Professor
Sharon B. Cannon, RN, EdD, Regional Dean-Odessa & Professor
Chris R. Esperat, RN, PhD, CS, FNP, Associate Dean for Practice and Research & Professor
Barbara Johnston, RN, PhD, Associate Dean for Graduate Programs & Professor
Ana M. Valadez, RN, EdD, CNAA, FAAN, Associate Dean for Undergraduate Programs & Professor
Yondell Masten, R.N.,C.,Ph.D.,W.H.N.P., C.N.S., Associate Dean for Outcomes Management & Evaluation & Professor
Patricia Allen, RN, EdD, Associate Dean\Director, Center for Innovation in Nursing Education & Associate Professor
Donna Scott Tilley, RN, PhD, CHPN, Associate Director, Center for Innovation in Nursing Education & Associate Professor
Sharon I. Decker, RN, MSN, CS, CCRN, Director of Clinical Simulations & Professor
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Linda Lane, Director of Business and Finance
Christy Meriwether, Director of Marketing and Development
Cindy Acton, RN, MSN, Practice Coordinator & Instructor
Donna Owen, RN, PhD, AOCN, Research Coordinator & Professor

TTUHSC Presidents

Grover Elmer Murray (1966-1976)
Maurice Cecil Mackey (1976-1979)
Lauro Fred Cavazos (1980-1988)
Robert Lawless (1988-1996)
David Smith (1996-2002)
M. Roy Wilson (2003-present)

Since its creation, the Texas Tech School of Nursing has become a major influence in the health care provided to the people of West Texas. Our alumni can be found in the small towns of West Texas providing aid and comfort to those in need, and our faculty help train generations to come who will continue that standard of excellence in health care.

Students who enroll in the Texas Tech School of Nursing will be at the forefront of health care, seeing the necessity of research and the real demonstration of commitment to quality. Our nursing school has successfully utilized telecommunication to bring a new element to classroom learning, and our school has developed one of the nation's top advanced nurse practitioner programs.

Texas Tech has long been a bright star on the West Texas horizon. The School of Nursing is one reason we will continue shining brightly for a long time to come.

David R. Smith, M.D., Chancellor, Texas Tech University System

There is much to be said about a person who chooses a profession to help people. As a nurse you will make a difference in many lives. You have chosen a noble and challenging profession. The School of Nursing at Texas Tech University Health Sciences Center will provide you with an excellent opportunity to work with nursing faculty who are nationally recognized as experts in their fields of nursing. You will have the opportunity to study in the state-of-the-art School of Nursing Clinical Simulation Center and benefit from an interdisciplinary education with other health care professions.

The need for nurses is greater than ever before. Our School of Nursing will prepare you with one of the best educational experiences you can receive. We welcome you to Texas Tech University Health Sciences Center and congratulate you on devoting your career to such an important profession.

**M. Roy Wilson, M.D., President
Texas Tech University Health Sciences Center**

Creating your future as a professional nurse begins here! Whether you have had any previous experience in nursing or not, whether you are seeking a BSN, MSN or a doctoral degree, you will find opportunities to expand your horizons. From our vision of nurses contributing in practice, education, scholarship and service through our rich learning resources to graduation, students interact with experts in all areas of health care.

We welcome you to the Texas Tech University Health Sciences Center School of Nursing and look forward to sharing this enriching experience with you.

**Alexia Green, RN, PhD, FAAN, Dean and Professor
Texas Tech University Health Sciences Center School of Nursing**

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Mission¹

The mission of the Texas Tech University Health Sciences Center is to improve the health of people by providing educational opportunities for students and health care professions, advancing knowledge through scholarship and research, and providing patient care and service.

The Texas Tech University Health Sciences Center fulfills its higher education mission by achieving four strategic goals:

- Develop professionals today to meet the health challenges of tomorrow
- Demonstrate excellence in serving targeted healthcare needs
- Pursue new knowledge in the life sciences and apply research to improve health outcomes
- Optimize organizational effectiveness and efficiencies

Vision¹

Texas Tech University Health Sciences Center will be recognized nationally as a top-ranked health sciences university.

SCHOOL OF NURSING

Mission²

The primary mission of Texas Tech University Health Sciences Center School of Nursing is to provide quality educational programs and advance excellence in health care for diverse populations through programs of scholarship, research, practice, and service.

Vision

The School of Nursing will be nationally recognized, propelled by visionary leadership, innovative educational programs, and a commitment to robust research and practice programs.

Values

Our values adhere to the highest standards of integrity and quality related to innovative education, practice, research and services. We value individual uniqueness; a spirit of trust, caring, open communication, and team work; loyal creative and culturally diverse students, faculty and staff; and a dedicated community of stakeholders.

¹ TTUHSC Mission and Vision 2003-2004

² SON Mission and Vision 2002-2004

BRIEF HISTORY

Texas Tech University and Texas Tech University Health Sciences Center:

Texas Tech University (TTU), which was founded in 1923 and enrolled its first students in the fall of 1925, is a state-supported, coeducational institution comprising the instructional colleges of Agricultural Sciences and Natural Resources, Architecture, Arts and Sciences, Business Administration, Education, Engineering and Human Sciences; the School of Law; the Graduate School and a number of special departments and divisions. Graduate work has been offered at TTU since 1927. The 61st Legislature of the State of Texas authorized the creation of the Texas Tech University School of Medicine as a separate educational institution. The Texas Tech University Health Sciences Center (TTUHSC) was officially designated by the 66th Texas State Legislature. Together with TTU, the Schools of Allied Health, Graduate Biomedical Sciences, Medicine, Nursing, and Pharmacy are classified as a Research I institution.

Lubbock, the home of TTU & TTUHSC, has over 200,000 people residing here. It is situated on the South Plains of West Texas at an altitude of 3,250 feet. Dry, crisp air and sunny days throughout practically the entire year provide a healthy and invigorating climate. The university campus, a contiguous tract of 1,839 acres, lies at the western edge of the business section of the city. University buildings number 245, including the Lubbock campus, Junction campus, Pantex campus, agricultural field laboratories at New Deal, and campuses in Amarillo, Dallas, El Paso, Odessa and Fredericksburg/Marble Falls. The present plant value is approximately \$230 million.

TTUHSC School of Nursing:

The School of Nursing was officially approved for funding by the 67th Legislature in 1981. This followed a period of development beginning with its initial approval by the Coordinating Board, Texas College and University System, in 1975, and approval for program development by the Board of Nurse Examiners for the State of Texas that same year. The Continuing Nursing Education (CNE) program was initiated in 1979. The first students were admitted to the undergraduate degree program in the Fall, 1981. This marked the initiation of a curriculum designed to admit students with no previous nursing course work, Licensed Vocational Nurses and Registered Nurses, into a program culminating in the Bachelor of Science in Nursing degree. The Odessa program began in Fall 1985. In Fall 1988, a graduate program was initiated to meet the increasing demands for nurses prepared at the graduate level to provide complex, comprehensive care. Online courses were initiated in 1998 in the Graduate Program. Online education was initiated in 1999 with the RN to BSN program and in 2005 an accelerated second degree program (2^o w BSN) and RN-MSN programs were established with through the use of HRSA funds.

Accreditation:

In July, 1980, the TTUHSC Continuing Nursing Education Program was first accredited by the Western Regional Accrediting Committee of the American Nurses' Association as a provider for continuing education in nursing. That accreditation, now offered through the American Nurses Credentialing Center, remains in effect.

In November 1982, the undergraduate program received full accreditation from the Board of Nurse Examiners for the State of Texas and in December 1983, the National League for Nursing granted initial accreditation, which was retroactive prior to the first graduation in June 1983. The graduate program received initial accreditation in March, 1992. The School is accredited by the Commission on Collegiate Nursing Education (CCNE) and the Board of Nurse Examiners for the State of Texas. The CCNE can be contacted at One Dupont Circle, NW, Suite 530, Washington, DC, 20036 or by telephone at (202) 887-6791. The Board of Nurse Examiners for the State of Texas can be contacted at PO Box 430, Austin, Texas 78767-0430, or by telephone at (512) 305-7400. Additionally, TTUHSC is accredited by the Southern Association of Colleges and Schools.

SCHOOL OF NURSING

Strategic Goals

1. Develop robust evidence-based research and practice programs.
2. Create innovative programs to prepare highly skilled nurse leaders.
3. Increase the diversity and cultural competence of students, faculty, and staff.
4. Leverage partnerships to reduce health disparities of diverse populations.
5. TTUHSC SON will be recognized for
 - Developing robust evidenced-based research and practice programs
 - Creating innovative programs to prepare highly skilled nurse leaders
 - Increasing the diversity and cultural competence of students, faculty and staff.
 - Leveraging partnerships to reduce health disparities of diverse populations.

The School is committed to serving the rural, disadvantaged, and aging communities of West Texas. This commitment is exemplified by the practice enterprises operated by the School which serve these populations and provide learning sites for our students.

At the undergraduate level, the School offers a baccalaureate program in Lubbock. The Center for Innovation in Nursing Education (CINE) offers baccalaureate in nursing degrees for professionals with baccalaureate degrees in another field and registered nurses with an associate degree in nursing or diploma nursing preparation. Specialized nursing preparation is offered at the Master's level in administration, education, research and practitioner roles. The Nurse Practitioner Program includes family, acute care, geriatric, and pediatric options in Lubbock, Odessa and Hill Country and through collaborative arrangements with the University of Texas at Tyler. The research role prepares nurses to function as Clinical Research Coordinators for Clinical Trials. The School also participates in a collaborative program with Texas Woman's University to provide doctoral nursing education in West Texas.

The School is committed to life-long learning of health care providers throughout rural West Texas. The faculty serve these rural communities by providing expert continuing education

Essential Eligibility Requirements for Participation in the School of Nursing³:

The following essential eligibility requirements for participation in the School of Nursing and examples of necessary activities (not all inclusive) should be used to assist each applicant/student in determining whether accommodations or modifications are necessary.

Essential Functions	Some Examples of Necessary Activities
Critical thinking abilities sufficient for clinical judgment.	Identify cause/effect relationships in clinical situations; develop nursing care plans.
Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	Establish rapport with patients/clients and colleagues.
Communication abilities sufficient for interaction with others in verbal and written form.	Explain treatment procedures, initiate health teaching, document and interpret nursing actions and patient/client responses.
Abilities sufficient to move from room to room and to maneuver in small places.	Move around in patients' rooms, work spaces, treatment areas, and administer cardio-pulmonary procedures.
Abilities sufficient to provide safe and effective nursing care.	Calibrate and use equipment; position patients/clients.
Abilities sufficient to monitor and assess health needs.	Hear monitor alarms, emergency signals, auscultatory sounds, and cries for help.
Abilities sufficient for observation and assessment necessary in nursing care.	Observe patient/client responses.
Abilities sufficient for physical assessment.	Perform palpitation, functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of a catheter.

ADA Guidelines apply to all qualified disabled persons. A qualified disabled person is a person with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services, or the participation in programs or activities provided by a public entity **and** who can perform the “**essential functions**” of the position. Students seeking accommodations on the basis of disability must register with the office of Student Services at www.ttuhs.edu/student-services and the of Director of Student Services, Lubbock Campus (806-743-2300). The Director of Student Services, Lubbock Campus will notify the Programmatic Administrator of the student’s need for accommodations. Please review the TTUHSC ADA policy with in the Student Services website.

³ From the TTUHSC SON Curriculum Handbook

School of Nursing Programs

Undergraduate Program (Pre-Licensure Students):

Associate Dean – Dr. Ana M. Valadez, Lubbock

For students who are not registered nurses, the baccalaureate degree program at the Health Sciences Center offers the student the opportunity to complete the degree in six consecutive semesters, with admission once each year during the second summer session. Students must complete the nursing courses in sequential order.

Center for Innovation in Nursing Education

Patricia Allen, Associate Dean and Director

2^owBSN Director – Dr. Donna Scott Tilley

For students with a non-nursing baccalaureate degree who reside in the Austin/Hill Country and Lubbock communities a second degree web-based accelerated baccalaureate nursing degree (2^owBSN) program is offered in a 12-month full time curriculum. This program admits students in January of each year and requires completion of all pre-requisite courses before entry. The program allows completion of 61 semester credit hours of upper division coursework for the BSN while remaining in your home community.

RN to BSN Director – Dr. Donna Scott Tilley

For students who are registered nurses, the RN-Baccalaureate program (RN-BSN) originates from the Health Sciences Center in Lubbock via web-based education offering the full-time student the opportunity to complete the degree in two semesters, with admission each semester (Fall, Spring, or Summer). Further information about this program can be located in the RN-BSN section of this Bulletin. Contact the Program Administrator to discuss degree plan options.

Graduate Program:

Associate Dean – Dr. Barbara Johnston

The graduate program is designed to produce a nursing leader who is prepared with specific functional abilities to practice with a specified patient/client population. Students can choose from Community Health or Geriatrics clinical tracks with an Education, Administration or (BSN-MSN or RN-MSN) Rural Educational Leadership focus. The BSN-MSN and RN-MSN on-line programs provide web-based distance education for students interested in rural health in nursing education. In addition, the graduate program offers an MSN in Clinical Research Management. Students may complete course work from any of our locations which include Lubbock, Odessa, and the Hill Country.

Nurse Practitioner functional tracks include Family, Acute Care, Geriatric, and Pediatric, which may be completed in Lubbock, Odessa, Hill Country or through our collaborative partnership with University of Texas at Tyler College of Nursing and Health Sciences.

Practice and Research Programs:

Associate Dean – Dr. Chris Esperat

Faculty within the School of Nursing may choose development of either a research or practice program. The School of Nursing maintains an active Practice Program. Faculty participate in the delivery of care to residents of West Texas in many institutions and health care facilities. The School of Nursing operates sites for direct access to services by community clients at the Larry Combest Community Health & Wellness Center (Lubbock)

The research program is designed to provide assistance and support for faculty to promote their research interests and to develop proposals for their funding and implementation of research projects. Current research initiatives focus on improvement of the health of diverse populations through collaborating efforts and providing opportunities for all nursing students to be actively involved in faculty research projects.

The Larry Combest Community Health & Wellness Center in Lubbock serves medically-underserved populations. This is a nurse-managed center, and faculty and staff provide primary care services to clients over the life span. The Larry Combest Community Health & Wellness Center provides essential

health care access points for residents of the community who are otherwise unable to obtain the needed services for health promotion and disease prevention. The Larry Combest Community Health & Wellness Center is supported by funding from the School of Nursing, federal grants, and reimbursements from third party payors.

Outcomes Management and Evaluation:

Associate Dean – Dr. Yondell Masten

The School of Nursing outcomes management and evaluation focus is based on the concept of continuous quality improvement, supported by the Texas Tech University System. Data are collected each semester, quarter, and/or annually for decision-making and documentation of the School of Nursing achievement of the goals of the Strategic Plan. Graduate and undergraduate students participate in decision making and documentation of Strategic Plan goal achievement by providing valuable data via completion of evaluation tools and by serving as representatives on School of Nursing committees and task forces.

Continuing Nursing Education:

Director – Shelley Burson

The TTUHSC School of Nursing Continuing Nursing Education (CNE) program provides many learning opportunities for nurses. The TTUHSC School of Nursing CNE Program is accredited as a provider of continuing education in nursing by the American Nursing Credentialing Center's Commission on Accreditation. General service offerings are held at TTUHSC in Lubbock and Odessa as well as TTU at Junction. *Nursing students are invited to attend the general service offerings for half price.* Calendars listing these offerings may be obtained in the CNE program office, which is located in the Faculty Support Services atrium and in Odessa Campus Regional Dean's Office. Personal Order Service offerings, courses specifically designed and taught on-site, are held with more than ten hospitals and/or agencies in West Texas. This service has been referred to as "CNE on Wheels" and is beneficial to nursing staff who find it difficult to travel across West Texas to seek their continuing education.

The CNE program also co-provides educational activities with the TTUHSC Office of Continuing Medical Education, the TTUHSC Institute for Healthy Aging/Geriatric Education Training Academy and other TTU/TTUHSC departments, which are typically multidisciplinary events. For additional information about the CNE program, please call the office at (806) 743-2734 or visit the web page at <http://www.ttuhs.edu/son/cne/>.

STUDENT LIFE

Activities, Athletics, Entertainment, and Recreation: As a member of the National Collegiate Athletic Association and the Big 12 Conference, Texas Tech provides intercollegiate programs for men and women. As part of the TTU System, TTUHSC students participate in football, volleyball, basketball, baseball/softball, soccer, track and field, golf and tennis with other members of the conference. The other universities of the Big 12 Conference are Baylor, Texas, Texas A&M, Colorado, Oklahoma, Oklahoma State, Kansas, Kansas State, Iowa State, Nebraska and Missouri.

In Lubbock, the TTUHSC campus is located in close proximity to the TTU campus, affording students easy access to both campuses' recreational and entertainment facilities at student rates. The Recreational and University Centers (Lubbock) are two of the most popular buildings on campus for out-of-class student activities. The various cultural, social, educational and recreational programs include:

- ballrooms
- theaters
- snack bars
- cafeteria
- games area
- meeting rooms
- lounge & TV areas
- intramural sports
- indoor-outdoor swimming pool
- lighted tennis and handball courts
- gymnasium facilities
- weight rooms & saunas
- indoor archery range
- multipurpose arenas
- music & drama productions

For more information about student organizations, fraternities or sororities you may contact the Student Activities Office at 742-3621.

Awards: The School of Nursing participates in and offers numerous awards including:

- ❖ National Dean's List Directory
- ❖ US Army Nurse Corps Spirit of Nursing
- ❖ Who's Who Among American Universities and Colleges – Undergraduate & Graduate Students
- ❖ Excellence In Nursing – Undergraduate & Graduate Students

Clinical Simulation Center: The Clinical Simulation Center (CSC), located on the Lubbock campus, provides a unique environment where student learning and evaluation are facilitated through simulation. The CSC is one of the finest simulation centers across the nation, providing a hands-on training field for students to rehearse skills in a non-stressful environment. Faculty and students from the School of Nursing, Medicine and Allied Health use the facilities, equipment and supplies available in the CSC to enhance student learning.

Clinical Simulation Center-West (Computer Center & Testing Lab): The Clinical Simulation Center-West (CSC-W), also located on the Lubbock campus, is the newest addition to the SON. This innovative facility is designed to enhance students' learning and testing experiences in a proctored, confidential and relaxed environment. Students have 24-hour-a-day secure access to the 43 computers (20 designated for testing and 23 for self-paced study) and to the state-of-the-art computer simulations. These simulations are designed to assist students with classroom assignments; enhance communication, managerial, leadership and technical skills; and to provide instant feedback while completing patient care scenarios.

Computer Requirements: A considerable amount of time will be spent utilizing the resources available via the internet in all School of Nursing programs, including email. *Owning a personal computer is required to enhance success in the program. Daily computer access is expected for all students.* Internet access from home computers can be purchased by TTUHSC students through the TTUHSC Information Technology Department, allowing access to Internet resources/subscribers worldwide and email accounts. For more information contact the HSC website for recommendations at www.ttuhs.edu/son.

Employment: The decision to work while enrolled as a student in the School of Nursing rests with the individual student; the school assumes no responsibility for student employment. A student employed in a healthcare agency has responsibility, personally and professionally, to accept and engage in only those activities which fall within the position description for which he/she is qualified and which are not in conflict with legal and accreditation expectations.

Health Services: Students enrolled at the Lubbock campus can access Student Health Services through the Family Practice Clinic located on the first floor of the TTUHSC. All students enrolled in TTUHSC are expected to carry personal health insurance.

Housing: Although students of the School of Nursing have access to TTU on-campus housing, it is not mandatory. For more information on housing, contact the TTU Housing Office at (806) 742-2661.

Preston Smith Library of the Health Sciences: The TTUHSC Libraries of the Health Sciences in Lubbock, Amarillo, El Paso, and Odessa presently contain more than 307,693 bound volumes, of which 150,089 are located in Lubbock and 23,284 in Odessa. The system has over 2,000 subscriptions and 1,316 journal titles; of these, over 1,000 are located in Lubbock facility while Odessa holds some 375. Over 13,473 audiovisuals are also available. The libraries feature study carrels, photocopy services, reference services, Internet access and connectivity. The Preston Smith Library of the Health Sciences, a new 50,000 square foot facility, which opened during the Summer of 1998 on the Lubbock campus, featuring 27 group study rooms and a 64 station Learning Resources Centers (LRC). Online databases available for use include MEDLINE, CINAHL, INTERNATIONAL PHARMACY ABSTRACTS, and MICROMEDEX, as well as web links to a variety of external databases, including GRATEFUL MED, MEDLINE PLUS, PUBMED, PERIODICALS INDEX, ERIC, OVID full-text Nursing Collections, MDConsult full-text, and Academic Press full-text electronic journals. The four libraries of the TTUHSC

system have a common online catalog for access to holdings at all TTUHSC libraries. Nursing students also enjoy access to the TTU Library, with more than 1.5 million items, including U.S. Government documents and science holdings.

Organizations:

- ***Deans' Advisory Councils:*** For purposes of promoting the TTUHSC School of Nursing, three advisory councils exist to maintain open communication between students and administration/faculty/staff. Students advise the administration on ways to improve the educational process while enrolled in the School of Nursing. Student Representatives are selected by the Dean and Associate/Regional Deans to serve on the Undergraduate Dean's Advisory Council, Graduate Dean's Advisory Council and Odessa Dean's Advisory Council.
- ***Mentoring Advanced Practice Students (MAPS)*** is a mentoring program for advanced practice students. The purpose is to provide new graduate students attending the graduate program at TTUHSC SON an opportunity to network with a knowledgeable colleague, already enrolled in the Program.

Contact the appropriate programmatic office to obtain more information on joining these organizations.

Professional Societies: Membership in the Iota Mu chapter of Sigma Theta Tau, the International Nursing honor society, is by invitation and is based on outstanding scholarly activities. Phi Kappa Phi, an international interdisciplinary society and Golden Key are available through TTU to TTUHSC School of Nursing students.

- ◆ ***Student Government Association:*** The School of Nursing is represented on the TTUHSC Student Senate. The positions on the TTUHSC Student Senate are elected from the undergraduate and graduate programs. For more information regarding the senate contact the Student Services Office at (806) 743-2300.
- ◆ ***Texas Nursing Students' Association:*** Voluntary membership in the Texas Nursing Students' Association, a pre-professional society, is available. This award winning group is highly active at school, state and national levels.

University Counseling Center: The University Counseling Center (Lubbock) offers a number of services to TTUHSC students including:

- career, vocational, and academic counseling;
- personal problems, crisis intervention and adjustment counseling;
- marital and premarital counseling;
- study techniques program;
- group experiences such as interpersonal skills and personal growth groups;
- assertiveness and relaxation training; and
- occupational information reading room.

All of the above services are offered free of cost by calling (806) 742-3674. For the licensed student at a distance, contact your Programmatic Administrator for specific assistance.

International (Non-Immigrant) Application Policy:

International students who are not living in the United States (US) at the time of application should apply one year in advance. Applicants should follow the same procedure and meet the same minimum criteria for admission consideration as all other students who are applying for a particular program.

To avoid difficulties in the application process it is strongly recommended to be **sure the name filled in on the application is the full legal name of the applicant. This must be the name that appears on the passport. The name, as it appears on the application, should also be the same on each of the documents and test score reports.**

In addition to stated admission requirements, applicants with foreign academic credentials must:

- Provide academic records in the original language with certified English translation and United States equivalency.

- **Test of English as a Foreign Language (TOEFL):** Students whose native tongue is not English must also present a score of at least 550 (paper exam) or 213 (computer exam) on the TOEFL. (This includes permanent residents of the US.) The TOEFL requirement may be waived if the student has graduated from a US high school with a minimum of two years attendance or if the student is a citizen of a country where English is the native language.

Countries commonly known to be considered to have English as the predominant language include: Australia, Canada (except the Province of Quebec), Commonwealth Caribbean countries (Anguilla, Antigua, the Bahamas, Barbados, Belize, British Virgin Islands, Bermuda, Cayman Islands, Dominica, Grenada, Guyana, Jamaica, Montserrat, St. Kitts and Nevis, St. Lucia, St. Vincent, Trinidad and Tobago, and Turks and Caicos Islands), Ireland, Liberia, New Zealand, United Kingdom (England, Northern Ireland, Scotland, Wales), and the United States.

Applicants holding degrees from US colleges and/or universities are not required to submit TOEFL scores. Information concerning the TOEFL may be obtained from Educational Testing Service, P. O. Box 899, Princeton, New Jersey 08540, US., or their website – www.toefl.org.

Upon acceptance to the School of Nursing the student must:

- Furnish original documents or official certified copies indicating the nature and scope of their educational program, as well as citizenship, finance and visa information. These documents should be sent to the Office of International Affairs. The contact information for this office is: Office of International Affairs, International Cultural Center, TTU, P.O. Box 45004, Lubbock, TX 79409-5004. Phone: 806-742-3667. FAX: 806-742-1286. Web: www.iaff.ttu.edu.

FINANCIAL INFORMATION

Immediately upon acceptance of an offer of admission the student pays a non-refundable \$100 placement guarantee fee. Failure to pay the fee will result in forfeiture of the offer of acceptance.

To enable the student to approximate expenses an estimated average cost for a 12-month period is provided from the Financial Aid Office. These estimates are based on the 2005-2006 school year. See Page 43 for RN-BSN Program information concerning estimated costs.

	BSN Program RN-BSN Program		2^owBSN Program		Graduate Program	
	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Tuition	\$4,734	\$15,678	\$6,666	\$19,584	\$4,104	\$10,848
Fees	1,971	1,971	12,951	12,951	1,663	1,663
Books/Supplies	1,380	1,380	1,530	1,530	1,380	1,380
Housing/Food	8,133	8,133	7,840	7,840	9,739	9,739
Transportation	2,733	2,733	3,579	3,579	3,923	3,923
Personal/Misc.	4,328	4,328	4,137	4,137	4,735	4,735
Loan Fees	315	315	315	315	546	555
Total	\$23,594	\$34,538	\$37,018	\$46,714	\$26,090	\$32,843

There is an installment plan available for fall and spring terms only. An Installment Option Fee is charged per semester to students who use the installment payment plan. There is no installment option for the summer semester due to the shortened length of the semester. Tuition is paid to TTUHSC. Further questions regarding tuition and fees should be directed to the TTUHSC Bursar's Office at (806)743-1880.

Refund Policies for Tuition and Fees:

Information concerning payments and refunds can be obtained from the TTUHSC Bursar's Office (www.fiscal.ttuhs.edu/busserv/bursar or 806-743-1880).

Financial Aid:

Grants and loans are available through the TTUHSC Financial Aid Office (806-743-3025) www.ttuhs.edu/financialaid. All students interested in receiving grants, loans and scholarships are required to complete a Free Application for Federal Student Aid (FAFSA) to be sent to TTUHSC. FAFSA must be completed to receive scholarship from the School of Nursing. FAFSA can be completed on the FAFSA website www.fafsa.ed.gov. **Financial aid award letters to other colleges and universities including TTU are not transferable to TTUHSC. Separate financial aid applications are required for TTU and TTUHSC. Contact the TTUHSC Financial Aid Office during the School of Nursing application process.**

Scholarships: The School of Nursing has the following dedicated scholarships:

- | | | |
|--|--------------------------------|------------------------|
| § Allensworth | § Brandon Heath | |
| § American State Bank | § V.E. Holland | § Nancy R. Neal Pres. |
| § Jewel Benton Endowed | § Hurt | § NP Endowed |
| § Burrell Family | § Ketner | § Maurine Overbey |
| § Carroll Family | § Larabee | § President's Council |
| § HRSA Disadvantaged Student | § Lubbock Woman's Study Club | § Roberts Endowed |
| § E. A. Franklin Presidential | § Earline Mills Lewis | § Rural Health Stipend |
| § E. A. Franklin Trust & Giles McCrary | § Lowell Endowed | § Skibell |
| § Graduate Student Potential | § V. Mitchell | § SON Endowed |
| § William Hearst Foundation | § Nurse Practitioner | § SON General |
| § Irene Holland | § Wm. Tinney | § Sowell |
| § Nursing Non Resident | § Nursing Resident (Undergrad) | § Preston Smith |
| § Nursing Resident (Graduate) | § Nursing Resident (CINE) | § William Wehner |
| § American State Bank Senior Award | | |

In addition, there are general scholarships and loans administered by the Financial Aid Office for which School of Nursing students are eligible. Some organizations, such as the United Methodist Women, the Texas Tech Ex-Student Association, the Lubbock-Crosby-Garza Medical Auxiliary, the Texas Higher Education Coordinating Board, a private Permian Basin area foundation, and the Lubbock Foundation provide scholarships on a consistent basis for nursing students. Some traineeships are available for graduate students. Currently enrolled students should attend the annual Scholarship Stampede held early in the spring semester of each year to get scholarship information. The application deadline is generally April 1st for the following academic year. For RN-BSN students residing outside of Lubbock and/or unable to attend the Scholarship Stampede, information will be forwarded to each student by the Programmatic Office.

For further information regarding grants, loans, and scholarships policies, please contact: TTUHSC Financial Aid Department, 3601 4th Street, Room 2C400 , Lubbock, Texas, 79430, or call (806) 743-3025.

Other Programs at Texas Tech University Health Sciences Center

Graduate School of Biomedical Sciences: Graduate programs leading to MS and PhD degrees are offered in the Basic Science Departments of Cell Biology and Biochemistry (both Anatomy and Medical Biochemistry graduate programs are offered in this department), Microbiology and Immunology, Pharmacology, and Physiology. Programs are structured to provide a wide variety of opportunities for the development of special research and teaching interests. Consulting with a faculty advisory committee, each student participates in the design of his or her own course of study.

School of Allied Health: The School of Allied Health's mission within higher education in Texas is to provide masters and baccalaureate studies in several disciplines: clinical laboratory science, communication disorders, occupational therapy, physical therapy and physician assistant. In addition to these programs, the School of Allied Health also offers certificate & degrees in emergency medical services. The School offers baccalaureate degrees in communication disorders, clinical laboratory science, occupational therapy and physician assistant. Master's degrees are offered in communication disorders and physical therapy.

School of Medicine: The primary mission of the School of Medicine is to attract and to educate physicians for West Texas. The emphasis is directed toward primary care fields, but there is a balance between the seven responsibilities of any school of medicine; undergraduate medical education, residency training, continuing medical education, biomedical graduate education, research, patient care, and community service. The decision to develop specialty care areas consonant with the fundamental primary care mission has been made with due deliberation and with concern for breadth of an academic program which provides for the general education of the physician and also for the advancement of health care and medical science in West Texas. In training physicians, the School of Medicine concomitantly provides quality health care to the entire West Texas area comprising 108 counties and 131,000 square miles from the Mexican border through the Panhandle to Oklahoma.

School of Pharmacy: The School of Pharmacy offers the Doctor of Pharmacy (PharmD) as its single professional degree. The PharmD is a 4-year professional program, requiring at least two years of pre-professional studies that may be completed at any accredited college or university. When fully operational the School of Pharmacy is expected to have more than 350 students enrolled in professional and post-graduate programs. The school also provides continuing education courses for pharmacists practicing in the Panhandle.

NOTES:

UNDERGRADUATE PROGRAM

(BSN Pre-Licensure Students)

Associate Dean – Ana M. Valadez, R.N., Ed.D., Lubbock

Under the guidance of the admissions committee (Undergraduate Student Affairs Committee) all qualified applicants are carefully evaluated individually and holistically. Admission to the nursing program is highly competitive and only the most qualified applicants are selected.

BSN (applicants who do not currently have a RN license):

The TTUHSC School of Nursing offers the student the opportunity to complete the degree in six consecutive semesters, with admission once each year during the second summer session. A 2.5 or higher cumulative grade point average is required for admission consideration. All grades earned at all schools attended are calculated in the admission grade point average. All non-nursing courses should be completed with a grade of "C" or higher prior to beginning the first nursing course. Students must have completed a minimum of 30 credit hours of prerequisite courses, including at least two of the four required science courses, at the time of application submission. Students may seek exceptions from the associate dean. All BSN applicants are required to:

- Submit a completed online application and non-refundable application fee for admission to the School of Nursing. The application fee is \$40, and the application deadline is March 1st.
- Submit original copies of official transcripts from all institutions in which the student has enrolled.
- Complete the Nurse Entrance Test (if offered admission; not a factor in admission decision).
- Submit appropriate documentation, i.e. TOEFL score, if an international student.

Although academic criteria are the most important factors in admission consideration, additional information considered for all applicants will include but are not limited to demographic data, diverse work and life experiences, and unique attributes that would contribute to the profession of nursing. The “diversity of experience” category may include, but will not be limited to study abroad, knowledge of other cultures, and proficiency in other languages. All applicants will be reviewed in an individual and holistic manner. No single factor will determine a student’s admission.

Other Admission Information:

Student Background Checks: In compliance with TTUHSC policy, all applicants who have received offers of admission will be required to consent to a criminal background check before being allowed to matriculate. A history of criminal conduct or convictions may result in withdrawal of the admission offer. See the "Criminal Background Checks" section of the SON Student Handbook for the SON policy. The Health Sciences Center policy may be found at HSC OP 10.20.

Readmission: All requests for readmission must be made no later than two months prior to the first day of the semester in which readmission is requested. The Undergraduate Student Affairs Committee (USAC) is responsible for overseeing all readmissions to the School of Nursing. The minimum cumulative grade point average is 2.5 for the Undergraduate Program. A student seeking re-enrollment completes an online application showing the expected entry point. The appropriate committee reviews all such requests and may take one of the following actions regarding readmission of a student who withdrew in good standing: 1) eligible and admit, 2) eligible pending space available in nursing courses and in sequence to date of action in relation to other readmission applicants, 3) not eligible. The USAC may assign requirements to be met as a condition of enrollment, i.e. successful completion of a comprehensive examination. Readmission of a student who has been dismissed or who withdrew for academic or disciplinary causes is based upon the decision of the USAC.

Provisional Admission: The Undergraduate Student Affairs Committee may admit candidates as provisional students. The term “provisional” applies to any admission applicants who demonstrate potential to succeed in the nursing program but do not meet the minimum admission criteria. These designations are noted in the letter of admission, along with the condition for removal of the provision.

Special Student Enrollment: Under certain circumstances, it may be appropriate for an individual to seek admission as a special non-degree seeking student. This admission is for the purpose of taking a limited number of courses for one semester only. It is not an avenue for seeking a degree. The individual must receive approval from the Undergraduate Student Affairs Committee for enrollment.

Enrollment Without Credit/Course Audit: Students who wish to audit a course for no grade must obtain approval from the Associate Dean of the Undergraduate Program. Students who audit a course will not be listed on the class roll, and no notation of the audit will be made on the student's transcript. Students who are enrolled for 12 semester credit hours or more may audit a course without paying an additional fee. All other students must pay a \$10 fee for auditing a course.

Re-Education Program: Students who are required by the Board of Nurse Examiners to complete a program of Re-Education must submit the following to the Associate Dean of the Undergraduate Program:

- Copy of the letter from the Board of Nurse Examiners indicating that re-education is required.
- Copy of NCLEX-RN profile from the most recent licensure examination.
- Transcript from accredited baccalaureate nursing program.
- Letter of reference (highlighting strengths and weaknesses) from director or dean of school of origin.
- Written request to do re-education at TTUHSC School of Nursing.

A fee range, dependent on diagnostics and services required for re-education, will be established by the Associate Dean for the Undergraduate Program.

Additional Requirements for all Undergraduate Applicants:

Eligibility to take NCLEX-RN Examination

The Board of Nurse Examiners (BNE) has identified certain circumstances that may render a potential candidate ineligible for licensure as a registered nurse in the State of Texas. If one of the following statements applies to you, you must complete a Petition for Declaratory Order. This Petition should be completed as soon as possible. The review process can take a minimum of three (3) months to two (2) years depending on the petitioner's case.

- a) If you have had any licensing authority: 1) refuse to issue you a license; 2) revoke a license; 3) annul a license; 4) cancel a license; 5) accept surrender of a license; 6) suspend a license; 7) place a license on probation; 8) refuse to renew a professional license or certificate held by you now or previously; or 9) ever fine, censure, reprimand, or otherwise discipline a license issued to you.
- b) If you have been convicted, adjudged guilty by a court, plead guilty, no contest or nolo contendere to any crime in any state, territory or country, whether or not a sentence was imposed, including any pending criminal charges or unresolved arrests (excluding minor traffic violations). This includes expunged offenses and deferred adjudications with or without prejudice of guilt. Please note that DUIs, DWIs and PIs are not considered minor traffic violations. **One time minor in possession (MIP) or minor in consumption (MIC) do not need to be disclosed. However, if you have more than one of either offense or one of each, then you must file a declaratory order petition.**
- c) If you have been diagnosed, treated, or hospitalized in the past five (5) years for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder.
- d) If you have been addicted to or treated for the use of alcohol or any other drug within the past five (5) years.

EFFECTIVE 9/1/03. Two (2) FBI fingerprint cards must be submitted to the Board with the Petition for Declaratory Order form. To request the FBI fingerprint cards, complete the web form at www.bne.state.tx.us requesting a fingerprint card packet. Please allow three (3) weeks to receive the FBI fingerprint cards. The DBI cards **will not be accepted** if the cards are bent, folded, creased, cut, or damaged in any way. The fingerprint cards must be mailed and will not be faxed, e-mailed, or overnighted to the applicant.

The Declaratory Order process permits the BNE to make decisions regarding eligibility for licensure prior to entering or completing a nursing program. You can request a Petition for Declaratory Order by contacting the Board of Nurse Examiners for the State of Texas via mail (P.O. Box 430, Austin, Texas 78767-0430), telephone (512-305-6802) or website (www.bne.state.tx.us). Processing your petition may take three months to two years, after you provide all required documentation. Statutes and Rules governing this petition may be found in the Texas Occupations Code §§301.257, 301.452-301.454 (Nursing Practice Act), and in the Board Rules and Regulations relating to Professional Nurse Education, Licensure and practice, 22 TAC §§213.27-30 and §§217.11-12. These statutes can be located on the BNE's website. Students who have obtained a Declaratory Order Petition must notify and inform the programmatic administrator of the outcome of his/her petition.

The Nurse Practice Act was amended during the 2005 Texas legislative session, adding § 301.4535, to authorize the Board of Nurse Examiners (BNE) to deny or revoke licensure to an individual for certain criminal offenses. Under the provision, the BNE shall refuse to issue or shall withdraw a license if the person has been convicted of an identified offense or has noted on his or her criminal record a plea of guilty or nolo contendere. The BNE may consider eligibility for licensure of an applicant, who otherwise would be ineligible for licensure, after the fifth anniversary of the successful completion of and dismissal from probation or parole. The criminal offenses barring licensure, as defined by Texas Penal Code, include the following: murder; capital murder; reckless manslaughter; kidnapping, unlawful restraint, or unlawful transport of a person for payment and punishable as a felony; sexual assault; aggravated sexual assault; indecency with a child; intentional or reckless abandonment or endangerment of a child; inflicting intentional or reckless injury to a child, an elderly or disabled person; perpetrator of family violence; an agreement to abduct a child; the sale or purchase of a child; robbery; aggravated robbery; an offense that requires the individual to register as a sexual offender; and convictions for similar crimes in a military tribunal.

Recognition of Previous Nursing Learning:

TTUHSC School of Nursing utilizes two methods to acknowledge previous nursing learning. They are (a) transfer of credit and (b) advanced placement. These methods are described below:

A. Transfer of Credit

- Applicants requesting admission to the BSN Program must submit a letter from each School of Nursing attended from the dean or department chair outlining the student's academic standing.
- Applicants must submit original copies of official college transcripts from all institutions in which the student has enrolled. These transcripts will be reviewed and course work evaluated by the academic advisor and/or associate dean. Final determination regarding applicability of completed course work toward degree requirements lies with the Undergraduate Student Affairs Committee.
- Course equivalencies for transfer credit are assessed based upon the catalog course description or the course syllabus and/or notes provided by the student. Generally, courses of equivalent course content completed with the grade of "C" or higher at any accredited educational institution will be accepted for transfer credit toward degree requirements.
- Applicants are encouraged to meet with the School of Nursing recruiter or advisor to discuss applicability of transfer credit for degree purposes.
- Credit for nursing courses cannot be earned via credit by examination.

B. Advanced Placement

Students who have completed courses in nursing are eligible to receive advanced placement. Advanced placement credit may be awarded for credit earned at an agency that is not part of an institution of higher education, such as a diploma nursing school.

45 Hour Rule:

“An institution of higher education may charge a resident undergraduate student tuition at a higher rate than the rate charged to other resident undergraduate students (not to exceed the rate charged to nonresident undergraduate students) **IF**: before the semester begins the student has previously **attempted** coursework at any institution that exceeds by at least 45 hours the number of semester credit hours required for completion of the degree program enrolled in.”

It does NOT apply to:

1. Semester credit hours taken at a private or out of state institution.
2. Earned credit hours without enrollment (i.e. advanced placement, credit by exam) or remedial courses.
3. Credits that culminated in an earned degree.
4. If you were enrolled in any institution of higher education prior to Fall 1999.

For the complete text of the Enrolled Version including exemptions Senate Bill 345 enacted by the Texas Legislature access the following web site: <http://www.capitol.state.tx.us/>. In 2005, HB1172 was passed. This legislation allows the institution to charge a higher rate for hours in excess of 30 credit hours required for degree program beginning in Fall 2006.

Offer of Admission:

Offers of admission will be made approximately six weeks following the application deadline. Due to the limited number of positions available each semester applicants should respond to the offer of admission no later than the deadline stated in the letter offering admission by returning a \$100 non-refundable placement guarantee fee as well as a signed response form accepting the offer. Failure to respond by the deadline results in withdrawal of the offer of admission.

DEGREE REQUIREMENTS

Minimum Academic Requirements: A student must earn a 2.0 in each course in the required curriculum and maintain an overall semester and cumulative GPA of 2.0 or greater. The Pass/Fail option may be used only in courses that exceed the minimum degree requirements. The School of Nursing Student Handbook provides further details regarding academic and graduation expectations.

Comprehensive Examinations: Undergraduate students must have a passing score on the comprehensive examination given toward the end of the curriculum. If a student is not successful on the examination, he/she will be required to complete a prescribed remediation program and to repeat the examination. Failure of the repeated examination will not delay the student's graduation; however, the student will be counseled and encouraged to enroll in an NCLEX Review Course.

Residence Credit: The minimum actual residence credit required of each undergraduate student is 30 hours at TTUHSC, including the final 15 hours in nursing courses taken for a grade. The remaining hours may include transfer credit and correspondence course work. Residence credit as used here means credit for work done while enrolled in and attending classes at TTUHSC and should not be confused with “residence” in the State of Texas for tuition purposes.

Second Bachelor's Degree/Minor: No second bachelor's degree is conferred until the candidate has completed at least 24 semester hours in addition to the courses counted toward the first bachelor's degree. Because most second-degree opportunities exist at TTU, early consultation with the Associate Dean of Undergraduate Program is required. Students with interests in other fields may pursue a minor

in addition to the BSN. Approval for a minor is obtained by consultations with both the major and minor advisors. A minor is not noted on the transcript or the diploma.

Semester Credit Hours and Course Loads: The semester credit hour is the unit of measure for credit purposes. Didactic (lecture) hours are measured on a one-to-one basis; clinical hours are measured on a one-to-three basis. Approximately two hours in preparation for each hour of lecture or recitation and an appropriate amount of time for preparation for clinical activity is required. The number of semester credit hours a student may carry (course load) is regulated by the Associate Dean of Undergraduate Program. In determining this load, the Associate Dean of Undergraduate Program takes into account the quality of prior scholastic work performed and the types of courses involved. Permission is needed to enroll in more than 20 semester credit hours. Refer to page 23 for example course loads and typical degree plans.

Semester Credit hours required for undergraduate program completion (includes transfer credits): BSN (pre-licensure) students are required to complete 55 hours of non-nursing courses and 67 hours of nursing courses, totaling 122 credit hours.

Degree Plans: Degree plans are generally completed by the SON Academic Advisor during the initial advising session with the student. The degree plan may be revised based on a student's ability to successfully progress through the curriculum. Course enrollment may be limited based on available resources, including but not limited to availability of clinical sites within the community. When necessary, methods for limiting enrollment will be determined by the Associate Dean of the Undergraduate Program.

SAMPLE BSN (Prelicensure) DEGREE PLAN:

The following degree plan is designed for applicants who do not already possess the RN license. It is provided here as an overview of a basic course schedule for a full time students. Length of the program will vary depending on the student's ability to progress through the program. All non-nursing courses should be completed prior to taking the first nursing course.

		SECOND SUMMER SEMESTER (5 weeks)	
		NURS 3206	Intro to Nursing as a Profession
		NURS 3420	Health History & Physical Assessment
			<i>Total Credit Hours: 6</i>
	FIRST FALL SEMESTER		FIRST SPRING SEMESTER
NURS 3115	Concepts of Pathophysiology	NURS 3216	Integrated Concepts of Pathophysiology
NURS 3313	Care of the Healthy Aging Adult	NURS 3311	Community Health Nursing
NURS 3314	Nursing Mgt of Pharmacological Therapy I	NURS 3312	Nursing Care of Families with Children
NURS 3500	Fundamentals of the Nursing Profession	NURS 3530	Medical Surgical Nursing I
	<i>Total Credit Hours: 12</i>		<i>Total Credit Hours: 13</i>
	FIRST FULL SUMMER SEMESTER (10 weeks)		
NURS 4403	Nursing Care of the Childbearing Family		
NURS 4404	Mental Health Nursing		
	<i>Total Credit Hours: 8</i>		
	SECOND FALL SEMESTER		SECOND SPRING SEMESTER
NURS 4208	Complex Pharmacological Therapy	NURS 4201	Synthesis of Nursing Knowledge
NURS 4210	Nurse as a Consumer of Research	NURS 4205	Nursing as Profession Seminar II
NURS 4330	Medical Surgical Nursing II Theory	NURS 4405	Nurse as a Manager
NURS 4630	Medical Surgical Nursing II Clinical	NURS 4430	Medical Surgical Nursing III
	<i>Total Credit Hours: 13</i>		<i>Total Credit Hours: 12</i>

*Students must also enroll in 3 credit hours of nursing elective. Total nursing credits required equals 67.

Important Information about Pre-Nursing Course Requirements

- Pass/Fail grades are not accepted for credit toward degree requirements.
- Applicants may choose to request grades for all non-nursing courses greater than 10 years old not be considered in the GPA for admission. If this option is selected, those credits excluded are not eligible for pre-requisite course consideration. The applicant must have at least 34 credit hours within the past 10 years to use this option.
- Courses taken at Texas Tech University or any other college/university are not used in calculating the TTUHSC grade point average once a student has been admitted to the School of Nursing. However, all grades earned at all schools attended are calculated in the admission grade point average. The quality hours and points used to calculate the cumulative grade point average for admission to the School of Nursing are taken from the official transcripts submitted during the application process.
- The number of credit hours accepted for transfer credit from a community college should not exceed one-half the total number of hours required for the degree program.
- The School of Nursing accepts courses completed via classroom, internet, correspondence, CLEP (College Level Examination Program) or advanced placement examination for which credit has been awarded and posted on an official transcript from an accredited college or university when determining completion of pre-requisite non-nursing course requirements.

Required Non-Nursing Prerequisite Courses for BSN

All undergraduate degree-granting programs at the TTUHSC require that students meet a TTUHSC-designated Core Curriculum as specified by the Texas Higher Education Coordinating Board. In addition, the School of Nursing will be required to meet Field of Study requirements for Nursing. The TTUHSC Core Requirements and Field of Study for Nursing Requirements must be met for applicants for the Summer 2005 admission cycle. The prenursing course requirements listed below should be completed with a grade of "C" or better in each course. These requirements can be taken at any regionally accredited college or university and should be completed prior to enrollment in the first nursing course.

COMMUNICATION	HOURS
▪ English (*ENGL1301, 1302)	6
MATHEMATICS	
▪ Statistics (*MATH1342, 1442, 2342 or 2442)	3
NATURAL SCIENCES	
▪ Anatomy and Physiology (*BIOL2401 & 2402)	8
▪ Chemistry (*CHEM1305 & 1105 or CHEM 1406 or CHEM1411)	4
▪ Microbiology (*BIOL2420 or BIOL2421)	4
▪ Food and Nutrition (*HECO1322 or BIOL1322)	3
HUMANITIES AND VISUAL PERFORMING ARTS	
▪ Visual/Performing Arts (any art, music, drama, or theatre arts course)	3
▪ Humanities (any literature, philosophy, modern or classical language/literature, or cultural studies course)	3
SOCIAL AND BEHAVIORAL SCIENCES	
▪ United States History (*HIST1301, 1302) <i>Students may substitute 3 credit hours of Texas history for 3 credit hours of American history</i>	6
▪ Political Science (*GOVT 2301 & 2302 or GOVT 2305 & 2306)	6
▪ Psychology (*PSY2301)	3
▪ Sociology or Cultural Anthropology (*SOC1301 or ANTH2351)	3
▪ Life Span Growth and Development (*PSY2314)	3
TOTAL	55

*Course numbers listed are based on the Texas Common Course Numbering System (TCCNS). Check with your academic institution to verify the course number that corresponds with the TCCNS number.

BSN PRE-LICENSURE PROGRAM COURSE DESCRIPTIONS

KEY: Courses are listed in numerical order.

- (CL) Concurrent enrollment in a Clinical Section is required.
 (##:##) First # represents the number of credit hours, Second # represents the number of lecture hours per week, Third # represents the number of clinical hours.
 * Elective Courses are offered at select times as faculty and interest are present.

All required courses are offered at least annually. All pre- or co-requisites and any designated conditions/criteria for previous courses apply throughout the curriculum. Prerequisites must be successfully completed. All non-nursing pre-requisite courses should be completed prior to beginning the nursing curriculum.

Nurs 3115 (1:1:0)	Concepts of Pathophysiology/Patho I Study of the physiologic basis of disease for beginning nursing practice. Emphasis on application of pathophysioogic concepts to the recognition of pathologic conditions across the lifespan. Major concepts addressed are elimination, sensory stimulation and perception, rest and sleep, immune process, homeostasis, reproduction, gas exchange, and nutritional dysfunctions. (Prerequisite: NURS3420; NURS3206 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3206 (CL) (2:1.75:.75)	Introduction to Nursing as a Profession- Seminar I An Introduction to the health care delivery system and the nursing profession. Concepts in the course include: nursing history, nursing theory, nursing philosophy, legal/ethical issues, professional roles, interdisciplinary roles, professional writing, and scholarship. Definition and comprehension of nursing education and nursing research are also included. (prerequisite: admission to Nursing Major or consent of the Associate Dean for the Undergraduate Program.)
NURS 3216 (2:2:0)	Integrated Concepts of Pathophysiology / Patho II Continued study of pathophysioogic concepts across the lifespan. Major concepts addressed are alterations in sensory and perception, reproduction, gas exchange, hematology, neurological system, musculoskeletal system, endocrine system, gastrointestinal system, renal system, and cancers. (Prerequisite: NURS3115 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3311 (CL) (3:1.5:4.5)	Community Health Nursing/Community Study of nursing care of populations in the community. Includes the concepts of community health nursing practice, epidemiology, environmental health, and collaboration with other health care team members. (Prerequisite: NURS3500, NURS3313, NURS3314, NURS3115. Pre- or co-requisite: NURS3216, NURS3530, NURS3312 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3312 (CL) (3:1.5:4.5)	Nursing Care of Families with Children/Families Assists the student in developing a concept of family-centered care across the life span. Emphasizes application of the nursing process with children and families with developmental, cultural, and family structure variances. Common problems affecting family dynamics are emphasized. (Prerequisites: NURS3500, NURS3313, NURS3314, NURS3115. Pre-co-requisites: NURS3216, NURS3530 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3313 (CL) (3:2:3)	Nursing Care of the Healthy Aging Adult/ Healthy Aging An Introduction to concepts of healthy aging with a focus on health promotion, maintenance of functional capacity, normal physiologic changes, and improvement of quality of life through interdisciplinary collaboration. (Pre- or co-requisites: NURS3206, NURS3420, or consent of the Associate Dean for the Undergraduate Program.)
NURS 3314 (CL) (3:1:6)	Nursing Management of Pharmacological Therapy I / Pharm I Introduces the concepts of pharmacotherapeutics and pharmacological treatment of humans experiencing altered states from adaptation through dysfunction to pathological processes. Includes calculation of dosages and therapeutic ranges; techniques of mediation administration by all routes commonly used by nurses with practice in simulation; legal/ethical concepts related to pharmacological therapy; and, pharmacotherapy across the lifespan. (Prerequisite: NURS3206, NURS3420. Co/prerequisite NURS3500 or consent of the Associate Dean for the Undergraduate Program.)

NURS 3420 (CL) (4:1:9)	Health History and Physical Assessment/ History and Physical An introduction to the nursing process with emphasis to therapeutic communication, health history, and physical exam. Concepts to be explored will include an introduction to growth and development, legal/ethical issues related to health assessment, data collection, and documentation of health history and physical examination across the life span. (Co/Prerequisite: NURS3206 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3500 (CL) (5:2:9)	Fundamentals of the Nursing Profession/Fundamentals An introduction into acute and long term health care systems, health-wellness-illness continuum, health promotion, nursing process, and decision making. Concepts to be explored include legal/ethical aspects of care, cultural variances, holism, life span variances, communication, spirituality, asepsis, basic care and comfort measures, stress and coping, physical assessment, patient advocacy and nursing process. (Prerequisite: NURS3206, NURS3420. Co/pre-requisites: NURS3115, NURS3314 or consent of the Associate Dean for the Undergraduate Program.)
NURS 3530 (CL) (5:2:9)	Medical Surgical Nursing I/MS I Applies nursing process and critical thinking in the care of persons with altered health states. Concepts included are adaptation, immune response, alteration in gas exchange, metabolism, sensory stimulation and perception, violence, grief and loss, and fluid and electrolyte balance. (Prerequisites: NURS3500, NURS3314, NURS3115, NURS3313. Pre- or co-requisites: NURS3216 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4201 (CL) (2:1:3)	Synthesis of Nursing Knowledge/ Synthesis Provides students with an opportunity to assess and analyze own ability to synthesize concepts of nursing care and apply those concepts in simulation and standardized examinations. (Pre-co-requisite: all NURS4000 level courses must be completed or in progress or consent of the Associate Dean for the Undergraduate Program.)
NURS 4205 (CL) (2:1:3)	Nursing as Profession Seminar II/ Leadership Summarizes the concepts of the profession of nursing with emphasis on nursing leadership. Includes anticipatory socialization to the professional nursing role. Content is presented via small group discussions and applications. Clinical includes experiences with professional organizations and political processes. (Co-/pre-requisite: all 4000 level courses must be completed or in process or consent of the Associate Dean for the Undergraduate Program.)
NURS 4208 (CL) (2:1.5:1.5)	Complex Pharmacological Therapy/ Pharmacology II Focuses on pharmacological therapy in complex health care situations affecting individuals across the life span. Includes an understanding of medications and alternative therapies for common health disorders and builds on previous pharmacological knowledge. Additionally, includes a discussion related to potential weapons of biologic, radiologic, and chemical terrorism and the pharmacological implication of care of individuals related to bioterrorism, disasters, and life threatening emergencies. Clinical includes simulation. (Prerequisites: NURS4403, NURS4404 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4210 (2:2:0)	The Nurse as a Consumer of Research/ Research Addresses basic research concepts and explores the relationship of research to theory and evidence based practice. Prepares the student as a consumer of research to enhance clinical judgment/reasoning when reading research studies and applying research to clinical practice. (Prerequisite: NURS4403, NURS4404 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4330 (3:3:0)	Medical Surgical Nursing 2 Theory/ MSII Theory Combines an emphasis on the critical thinking and clinical reasoning/judgment process as a major role in professional nursing practice with detailed study of the problems of care which are predominant in acute and critical care setting with clients across the life span. (Pre-requisite: NURS4403, and NURS4404. Pre/Co-requisite: NURS4208 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4403 (CL) (4:2:6)	Nursing Care of the Childbearing Family/OB Nursing processes with individuals in the childbearing process. Focuses on developing skills during the phases of nursing process in working with all members of the childbearing family unit. Special emphasis on assessment of family unit, cultural differences in the approach to the childbirth experience, techniques of nursing intervention, and evaluation. (Prerequisite: NURS3530, NURS3216, NURS3311, NURS3312 or consent of the Associate Dean for the Undergraduate Program.)

NURS 4404 (CL) (4:2:6)	Mental Health Nursing/ Psych Concepts of human mental health in altered states from adaptation through dysfunction to pathological processes are included. Focus is on utilization of nursing process in the care of clients, groups, and families with alterations in mental health. (Pre-requisite: NURS3530, NURS3216, NURS3311, NURS3312 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4405 (CL) (4:2.5:4.5)	The Nurse as a Manager/ Management Emphasizes the role of the nurse in beginning management roles as critical elements for nursing's future. Examines the use of selected theoretical role perspectives related to management. Emphasizes prioritization and delegation of patient care in multiple settings. (Prerequisite: NURS4330, NURS4630, NURS4208 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4430 (CL) (4:1:9)	Medical Surgical Nursing III/ Internship Focuses on the role of the professional nurse using selected models of case delivery for the complex client and family. Emphasis in on the evaluation of the multifaceted nursing care as it relates to the pathological state of the clients experiencing complex problems. (Prerequisite: NURS4330, NURS4630, NURS4208 or consent of the Associate Dean for the Undergraduate Program.)
NURS 4630 (CL) (6:0:18)	Medical Surgical Nursing II Clinical/MS II Clinical Combines an emphasis on the critical thinking and clinical reasoning/judgment process as a major role in professional nursing practice with application of nursing process in acute and critical care setting with clients across the lifespan. (Pre/Co-requisite: NURS4330 or consent of the Associate Dean for the Undergraduate Program.)
*NURS 3030	Independent Study in Nursing Topic and objectives of study are mutually agreed upon by the student and selected faculty member. Independent study agreement formalizes the plan for study and guides evaluation. Semester hours and course may be repeated as topic and/or objective of study change. (Prerequisite: Consent of instructor and Associate Dean of Undergraduate Program.)
*NURS 3040	Special Topics in Nursing Designed to focus on subjects of special interest to groups of students. May be repeated for credit as topics vary. (Prerequisite: Consent of instructor and Associate Dean of Undergraduate Program.)
*NURS 3341 (CL) (3:1.4:4.8)	Nursing Care of the Patient Experiencing Cardiac Dysrhythmias This course includes assessment and nursing diagnosis of adult clients experiencing cardiac dysrhythmias. Pathophysiology, therapeutic modalities, patient/family response and nursing implications are emphasized throughout the course. The importance of interdisciplinary collaboration in the care of the patient experiencing cardiac dysrhythmias is stressed. The course incorporates a variety of teaching modalities including interactive computer technology, computer assisted instruction, video, seminars, and clinical observation. (Prerequisite: Consent of instructor and Associate Dean for the Undergraduate Program)
*NURS 3357 (3:3:0)	Holistic Health Practices in Stress Management This course is an introduction to holistic health in stress management. Includes the role of the mind, body and universe in attaining high level wellness; stress and its relationship to health; and the interaction of holistic health practices in the management of stress. (Prerequisite: Consent of the instructor and Associate Dean for the Undergraduate Program.)
*NURS 3365 (3:3:0)	Introduction and Exploration into the Multiple Aspects of Forensic Science Forensic science has multiple, significant procedures and guidelines which contribute to the medicolegal analysis in the criminal justice system. It also provides support and treatment for victims and family members. Multiple disciplines, such as nursing, medicine, law, psychology, and the sciences necessary to make forensic science operate, will be explored. Content to be addressed includes assessment, intervention, and utilization of community resources; legal issues; and evaluation of forensic evidence. The course will give the student a general understanding and appreciation of forensic sciences. (Prerequisite: Consent of instructor and Associate Dean for the Undergraduate Program)
*NURS 3366 (CL) (3:2.5:1.5)	Hospice and Palliative Care This course will utilize readings from sociology, psychology, religion, and medical and nursing sciences as a background for discussing and analyzing therapeutic nursing interventions for care of the terminally ill client. Clinical and experimental techniques will be utilized to promote thought and discussion in order to explore death in its personal, general, and professional significance. (Prerequisite: Consent of instructor and Associate Dean for the Undergraduate Program)
*NURS 3367 (CL) (3:2:3)	Violence in Families Family violence has multiple, significant consequences for victims and members of families in which violence occurs. Concepts of assessment, intervention, utilization of community resources, and evaluation of violence in families are included. (Prerequisite: Consent of instructor and Associate Dean for the Undergraduate Program)
*NURS 3368 (CL) (3:2.5:1.5)	High Risk Obstetrics in Nursing This course will explore the scope of high risk pregnancy in which the life or health of the mother or fetus is in jeopardy due to complications that are either unique to pregnancy or are due to disorders that coincide with the pregnancy. (Prerequisite: NURS4403 or consent of the Associate Dean for the Undergraduate Program)

*NURS 3369 (CL) (3:2:3)	<p>Community Mental Health Nursing This course will utilize various readings and care studies to explore the psychiatric nurse's role in community health care. Clinical experiences will be utilized to examine community-based mental health services for individuals and families living with mental illness. (Prerequisite: Consent of the instructor and Associate Dean of Undergraduate Program.)</p>
*NURS 3371 (3:3:0)	<p>Legal and Ethical Issues in Health Care An interdisciplinary course surveying major legal and ethical issues in the delivery of health care. (Prerequisite: Consent of the instructor and Associate Dean of Undergraduate Program.)</p>
*NURS 3374 (3:3:0)	<p>Philosophical Issues and Problems in Human Caring Exploration of different avenues of approaching philosophical dilemmas in providing care to clients whose behaviors and value systems are difficult to accept. Examines select issues from the standpoints of philosophy and nursing. (Prerequisite: Consent of instructor and Associate Dean of Undergraduate Program.)</p>
*NURS 3376 (CL) (3:1:6)	<p>Advanced Cardiac Life Support This course will expand the student's cognitive knowledge and psychomotor skills necessary to provide nursing care to individuals experiencing acute life-threatening physiological dysfunctions. The course is designed to prepare the student for participation in an Advanced Cardiac Life Support providers class according to the standards set by the American Heart Association. Concepts included are advanced pathological processes, critical thinking/clinical reasoning and judgment skills, legal/ethical issues, collaboration, and professional role development. (Prerequisite: Consent of instructor and Associate Dean of Undergraduate Program.)</p>

Center for Innovation in Nursing Education Programs

Second Degree Web-Based BSN (2° w BSN Students)

2° w BSN Associate Dean\Director- Patricia Allen, RN, Ed.D.

Texas Tech Health Sciences Center School of Nursing (TTUHSC SON) offers a second degree web based accelerated baccalaureate nursing degree (2° w **BSN**) program for students with previous baccalaureate degrees, initially targeting recruits from both the Austin/Hill Country and West Texas communities. The 2° w **BSN** Program goals are derived from the mission of the TTUHSC- School of Nursing as well as the organizing framework for the program. The program goals are to prepare graduates to provide and direct care to individuals, families and communities with complex health care needs in structured and unstructured settings (Texas Board of Nurse Examiners, 2002), to prepare graduates with a professional commitment to nursing excellence for present and emerging healthcare arenas and to provide a foundation for future graduate education in nursing.

2° w **BSN** Program Outcomes

The 2° w **BSN** program is designed to produce a graduate who:

1. Functions as an effective provider, and manager of care in today's complex health care settings
2. Practices professional nursing within current professional and ethical standards
3. Functions as a leader in diverse clinical and community settings displaying cultural competence, clinical reasoning and critical thinking skills.
4. Uses current nursing theory and research knowledge in the direct and indirect delivery of evidence based care to clients
5. Demonstrates leadership skills in the formation of partnerships with clients and the interdisciplinary team.
6. Synthesizes learning theories and principles to plan, implement and evaluate educational experiences for clients and professional peers.
7. Embraces lifelong learning and assumes responsibility for own professional development.
8. Advocates for client and community in the management of health promotion, disease prevention, through health care policy examination for the resolution of healthcare disparities.
9. Integrates current client care technology, information technology, and human and material resource management skills to meet client needs in current and emerging health care settings.

*Texas Board of Nurse Examiners (2002). *Differentiated Entry Level Competencies of Graduates of Texas Nursing Programs*.

Under the guidance of the Center all qualified applicants are carefully evaluated individually and holistically. Admission to the nursing program is highly competitive and only the most qualified applicants are selected. Applicants to the 2° w BSN (Pre- licensure) Program can seek admission to the School of Nursing through one entry point in the school's curriculum.

2° w BSN (applicants who do not currently have a RN license):

The TTUHSC School of Nursing offers the student the opportunity to complete the degree in three consecutive semesters, with admission once each year during the spring semester. For students who will apply for admission, a 3.0 or higher cumulative grade point average is required for admission consideration. All grades earned at all schools attended are calculated in the admission grade point average. All non-nursing courses should be completed with a grade of "C" or higher prior to beginning the first nursing course. Students must have completed a minimum of 39 credit hours of prerequisite courses, at the time of application submission. Students may seek exceptions from the Director.

All BSN applicants are required to:

- Submit a completed online application and non-refundable application fee for admission to the School of Nursing. The application fee is \$40, and the application deadline is November 1st.
- Submit original copies of official transcripts from all institutions in which the student has enrolled.
- Submit appropriate documentation, i.e. TOEFL score, if an international student.

Although academic criteria are the most important factors in admission consideration, beginning in 2005, additional information considered for all applicants will include but are not limited to demographic data, diverse work and life experiences, and unique attributes that would contribute to the profession of nursing. The “diversity of experience” category may include, but will not be limited to study abroad, knowledge of other cultures, and proficiency in other languages. All applicants will be reviewed in an individual and holistic manner. No single factor will determine a student’s admission.

Although academic criteria are the most important factors in admission consideration, beginning Fall 2005, additional information considered for all applicants will include but are not limited to demographic data, diverse work and life experiences, and unique attributes that would contribute to the profession of nursing. The “diversity of experience” category may include, but will not be limited to study abroad, knowledge of other cultures, and proficiency in other languages. All applicants will be reviewed in an individual and holistic manner. Race/ethnicity will not be considered for 2005 applicants; however, it will most likely be considered for 2006 applicants. No single factor will determine a student’s admission.

Student Background Checks: In compliance with TTUHSC policy, all applicants who have received offers of admission will be required to consent to a criminal background check before being allowed to matriculate. A history of criminal conduct or convictions may result in withdrawal of the admission offer. See the "Criminal Background Checks" section of the SON Student Handbook for the SON policy. The Health Sciences Center policy may be found at HSC OP 10.20.

Provisional Admission: The Center Committee may admit candidates as provisional students. The term “provisional” applies to any admission applicants who demonstrate potential to succeed in the nursing program but do not meet the minimum admission criteria. These designations are noted in the letter of admission, along with the condition for removal of the provision.

Special Student Enrollment: Under certain circumstances, it may be appropriate for an individual to seek admission as a special non-degree seeking student. This admission is for the purpose of taking a limited number of courses for one semester only. It is not an avenue for seeking a degree. The individual must receive approval from the Center Committee for enrollment.

Enrollment Without Credit/Course Audit: Students who wish to audit a course for no grade must obtain approval from the Director. Students who audit a course will not be listed on the class roll, and no notation of the audit will be made on the student’s transcript. Students who are enrolled for 12 semester credit hours or more may audit a course without paying an additional fee. All other students must pay a \$10 fee for auditing a course.

Admission Criteria

Criteria for selection of students will include:

- Previous Bachelor’s Degree in Science or Arts
- GPA of 3.0 or higher, with specific emphasis on science GPA above 3.0 (GPA is a strong predictor of NCLEX success);
- Completion of pathophysiology and all required general education courses as a pre-requisite for admission;
- Certification as a Certified Nursing Assistant prior to admission; and

- o A commitment to not seek employment during the accelerated educational process (consisting of 50 weeks)
- o Submission of a portfolio.

Pre-requisite General Education Required Courses for the Second Degree web-based BSN Program (2°wBSN)

NURS 3302	Pathophysiology	3 SCH
BIOL 2420 or 2421	Microbiology with lab	4 SCH
BIOL 2401 & 2402	Anatomy & Physiology I and II	8 SCH
PSY 2314	Growth and Development	3 SCH
MATH 1342, 1442, 2342 or 2442	Statistics	3 SCH
HECO 1322 or BIOL 1322	Food and Nutrition	3 SCH
SOC 1301	Sociology	<u>3 SCH</u>
		27 SCH

***Total Semester Credit Hour pre-requisites for students with a previous Bachelor's earned in the State of Texas will be 27 SCH.**

**** Listed below may be additional pre-requisites required for an applicant with a previous Bachelor's degree earned outside of the State of Texas are listed below:**

HIST 1301 & 1302	United States History	6 SCH
GOVT 2301 & 2302 or GOVT 2305 & 2306	Political Science	<u>6 SCH</u>
		12 SCH

All general education courses must be completed prior to taking the first nursing course.

Eligibility to take NCLEX-RN Examination

The Board of Nurse Examiners (BNE) has identified certain circumstances that may render a potential candidate ineligible for licensure as a registered nurse in the State of Texas. If one of the following statements applies to you, you must complete a Petition for Declaratory Order. This Petition should be completed as soon as possible. The review process can take a minimum of three (3) months to two (2) years depending on the petitioner's case.

- e) If you have had any licensing authority: 1) refuse to issue you a license; 2) revoke a license; 3) annul a license; 4) cancel a license; 5) accept surrender of a license; 6) suspend a license; 7) place a license on probation; 8) refuse to renew a professional license or certificate held by you now or previously; or 9) ever fine, censure, reprimand, or otherwise discipline a license issued to you.
- f) If you have been convicted, adjudged guilty by a court, plead guilty, no contest or nolo contendere to any crime in any state, territory or country, whether or not a sentence was imposed, including any pending criminal charges or unresolved arrests (excluding minor traffic violations). This includes expunged offenses and deferred adjudications with or without prejudice of guilt. Please note that DUIs, DWIs and PIs are not considered minor traffic violations. **One time minor in possession (MIP) or minor in consumption (MIC) do not need to be disclosed. However, if you have more than one of either offense or one of each, then you must file a declaratory order petition.**
- g) If you have been diagnosed, treated, or hospitalized in the past five (5) years for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder.
- h) If you have been addicted to or treated for the use of alcohol or any other drug within the past five (5) years.

EFFECTIVE 9/1/03. Two (2) FBI fingerprint cards must be submitted to the Board with the Petition for Declaratory Order form. To request the FBI fingerprint cards, complete the web form at www.bne.state.tx.us requesting a fingerprint card packet. Please allow three (3) weeks to receive the FBI fingerprint cards. The DBI cards **will not be accepted** if the cards are bent, folded, creased, cut, or damaged in any way. The fingerprint cards must be mailed and will not be faxed, e-mailed, or overnighted to the applicant.

The Declaratory Order process permits the BNE to make decisions regarding eligibility for licensure prior to entering or completing a nursing program. You can request a Petition for Declaratory Order by contacting the Board of Nurse Examiners for the State of Texas via mail (P.O. Box 430, Austin, Texas 78767-0430), telephone (512-305-6802) or website (www.bne.state.tx.us). Processing your petition may take three months to two years, after you provide all required documentation. Statutes and Rules governing this petition may be found in the Texas Occupations Code §§301.257, 301.452-301.454 (Nursing Practice Act), and in the Board Rules and Regulations relating to Professional Nurse Education, Licensure and practice, 22 TAC §§213.27-30 and §§217.11-12. These statutes can be located on the BNE's website. Students who have obtained a Declaratory Order Petition must notify and inform the programmatic administrator of the outcome of his/her petition.

The Nurse Practice Act was amended during the 2005 Texas legislative session, adding § 301.4535, to authorize the Board of Nurse Examiners (BNE) to deny or revoke licensure to an individual for certain criminal offenses. Under the provision, the BNE shall refuse to issue or shall withdraw a license if the person has been convicted of an identified offense or has noted on his or her criminal record a plea of guilty or nolo contendere. The BNE may consider eligibility for licensure of an applicant, who otherwise would be ineligible for licensure, after the fifth anniversary of the successful completion of and dismissal from probation or parole. The criminal offenses barring licensure, as defined by Texas Penal Code, include the following: murder; capital murder; reckless manslaughter; kidnapping, unlawful restraint, or unlawful transport of a person for payment and punishable as a felony; sexual assault; aggravated sexual assault; indecency with a child; intentional or reckless abandonment or endangerment of a child; inflicting intentional or reckless injury to a child, an elderly or disabled person; perpetrator of family violence; an agreement to abduct a child; the sale or purchase of a child; robbery; aggravated robbery; an offense that requires the individual to register as a sexual offender; and convictions for similar crimes in a military tribunal.

45 Hour Rule:

“An institution of higher education may charge a resident undergraduate student tuition at a higher rate than the rate charged to other resident undergraduate students (not to exceed the rate charged to nonresident undergraduate students) **IF:** before the semester begins the student has previously **attempted** coursework at any institution that exceeds by at least 45 hours the number of semester credit hours required for completion of the degree program enrolled in.”

It does NOT apply to:

1. Semester credit hours taken at a private or out of state institution.
2. Earned credit hours without enrollment (i.e. advanced placement, credit by exam) or remedial courses.
5. Credits that culminated in an earned degree.
6. If you were enrolled in any institution of higher education prior to Fall 1999.

For the complete text of the Enrolled Version including exemptions Senate Bill 345 enacted by the Texas Legislature access the following web site: <http://www.capitol.state.tx.us/>. In 2005, HB1172 was passed. This legislation allows the institution to charge a higher rate for hours in excess of 30 credit hours required for degree program beginning in Fall 2006.

Offer of Admission:

Offers of admission will be made approximately four weeks following the application deadline. Due to the limited number of positions available each semester applicants should respond to the offer of admission no later than the deadline stated in the letter offering admission by returning a \$100 non-refundable placement guarantee fee as well as a signed response form accepting the offer. Failure to respond by the deadline results in withdrawal of the offer of admission.

DEGREE REQUIREMENTS

Minimum Academic Requirements: A student must earn a 2.0 in each course in the required curriculum and maintain an overall semester and cumulative GPA of 2.0 or greater. The Pass/Fail option may be used only in courses that exceed the minimum degree requirements. The School of Nursing Student Handbook provides further details regarding academic and graduation expectations.

Comprehensive Examinations: Undergraduate students must have a passing score on the comprehensive examination given toward the end of the curriculum. If a student is not successful on the examination, he/she will be required to complete a prescribed remediation program and to repeat the examination. Failure of the repeated examination will not delay the student's graduation; however, the student will be counseled and encouraged to enroll in an NCLEX Review Course.

Residence Credit: The minimum actual residence credit required of each undergraduate student is 30 hours at TTUHSC, including the final 15 hours in nursing courses taken for a grade. The remaining hours may include transfer credit and correspondence course work. Residence credit as used here means credit for work done while enrolled in and attending classes at TTUHSC and should not be confused with "residence" in the State of Texas for tuition purposes.

Second Bachelor's Degree/Minor: No second bachelor's degree is conferred until the candidate has completed at least 24 semester hours in addition to the courses counted toward the first bachelor's degree. Because most second-degree opportunities exist at TTU, early consultation with the Center Director is required. Students with interests in other fields may pursue a minor in addition to the BSN. Approval for a minor is obtained by consultations with both the major and minor advisors. A minor is not noted on the transcript or the diploma.

Semester Credit Hours and Course Loads: The semester credit hour is the unit of measure for credit purposes. Didactic (lecture) hours are measured on a one-to-one basis; clinical hours are measured on a one-to-three basis. Approximately two hours in preparation for each hour of lecture or recitation and an appropriate amount of time for preparation for clinical activity is required. The number of semester credit hours a student may carry (course load) is regulated by the Center Director. In determining this load, the Center Director takes into account the quality of prior scholastic work performed and the types of courses involved.

Semester Credit hours required for undergraduate program completion (includes transfer credits): 2nd BSN (pre-licensure) students admitted January 2005 are required to complete 39 hours of non-nursing courses and 61 hours of nursing courses.

Degree Plans: Degree plans are generally completed by the SON Academic Advisor during the initial advising session with the student. The degree plan may be revised based on a student's ability to successfully progress through the curriculum. Course enrollment may be limited based on available resources, including but not limited to availability of clinical sites within the community. When necessary, methods for limiting enrollment will be determined by the Center Director.

SAMPLE DEGREE PLAN for 2^o w BSN Program

Semester One

NURS 3205 CL Basic Skills for Nursing Practice: Clinical Competence I Practicum 2 SCH (0:2)
NURS 3906 CL Foundations for Professional Nursing Practice I 9 SCH (3:6)
NURS 3307 Health Assessment 3 SCH (3:1)
NURS 3308 Pharmacology 3 SCH (3:0)
NURS 4313 Nursing of the Developing Family 3 SCH (3:0)
NURS 3210 CL Clinical Competence II: Nursing of the Developing Family Practicum &
Selected Foundation Skills 2 SCH (0:2)

Semester One = 22 SCH

Semester Two

NURS 3309 Mental Health Nursing 3 SCH (3:0)
NURS 3911 CL Chronic Care Nursing 9 SCH (2:7)
NURS 4312 Child Health Nursing 3 SCH (3:0)
NURS 4313 Nursing of the Developing Family 3 SCH (3:0)
NURS 4214 Nursing Research 2 SCH (2:0)
NURS 4215 CL Clinical Competence III: Practicum in the Mental Health Nursing And Child
Health Care 2 SCH (0:2)

Semester Two = 19 SCH

Semester Three

NURS 4316 Health Promotion & Teaching in Nursing 3 SCH (3:0)
NURS 4317 CL Community Nursing 3 SCH (2:1)
NURS 4318 Management & Leadership in Nursing 3 SCH (3:0)
NURS 4919 CL Acute Care Nursing 9 SCH (2:7)
NURS 4219 CL Nursing Integration: Clinical Competence IV: Practicum in Integration
of Nursing 2 SCH (0:2)

Semester Three = 20 SCH

Course Descriptions

Course Name/Number	Course Description
<p>NURS 3205 CL : <i>Clinical Competence I: Practicum in Basic Skills for Nursing Practice</i> 2 SCH (0:2)</p>	<p>This laboratory/clinical experience is an introduction to foundational skills for practice and an overview of the standards for nursing practice. This course focuses on client safety and comfort, mobility and transfer, nutrition, care of the integument and beginning assessment skills. Pre-requisite: Program admission and completion of all required general education courses.</p>
<p>NURS 3906 CL: <i>Foundations of Nursing Practice</i> 9 SCH (3:6)</p>	<p>This course is an introduction to nursing as a systematic process with emphasis on the knowledge, skills and values core to evidence based professional nursing utilizing a framework of clinical judgment and decision-making coupled with a management systems approach of macro/micro systems. Emphasis is on human functioning, human diversity, and responses to health and illness. Clinical opportunities in exploration of the foundations of professional practice occur in a variety of acute care settings. Pre-requisite: 3205 Co-requisites: 3307, 3308, 3309</p>
<p>NURS 3307: <i>Health Assessment</i> 3 SCH (2:1)</p>	<p>An introduction to health assessment as a systematic process with emphasis on developing skill in the techniques of assessment and communication across the life span. Includes introductory concepts of data collection, health history, physical examination, communication, documentation of assessment and nursing process. Performance assessment of skills is required in a laboratory experience. Pre-requisite: 3205 Co-requisite : 3906, 3308, 3309</p>
<p>NURS 3308: <i>Pharmacology</i> 3 SCH (3:0)</p>	<p>Introduction to principles of pharmacology and drug therapy, classifications of drugs, and nursing implications of pharmaco-therapeutics, legal, ethical, genetic, and cultural implications of drug therapy are explored as well as life span considerations of drug therapy in the young and the old. Dosage calculation and routes of medication administration are included. Pre-requisite: 3205 Co-requisite : 3906, 3407, 3309</p>

Course Name/Number	Course Description
NURS 3309: <i>Mental Health Nursing</i> 3 SCH (3:0)	This course emphasizes the concepts of human mental health in altered states from adaptation through dysfunction to pathological processes. The focus is on the promotion of mental health/optimal function in the care of clients, groups, and families with mental illness. Pre-requisite: 3205 Co-requisite : 3906, 3307, 3308
NURS 3210 CL: <i>Clinical Competence II: Practicum in Nursing of the Developing Family & Additional Foundational Nursing skills</i> 2 SCH (0:2)	This laboratory/clinical experience focuses on additional foundational skills for nursing practice. Selected experiences will also include a practicum in nursing of the developing family. Pre-requisite: Satisfactory completion of all first semester courses
NURS 3911 CL: <i>Chronic Care Nursing</i> 9 SCH (2:7)	This course emphasizes chronic care nursing concepts essential for professional nursing practice in long-term care and medical/surgical environments. Special focus is on the concepts of aging and health promotion and disease prevention as well as illness management. Clinical judgment and reasoning and the integration of therapeutic nursing skills will be required in the application of nursing care in case studies and weekly clinical experiences. Pre-requisite: 3210 and satisfactory completion of all first semester courses Co-requisite: 4312,4313, 4214
NURS 4312: <i>Child Health</i> 3 SCH (3:0)	This course emphasizes child health and illness nursing concepts essential for professional nursing practice in pediatric acute care and outpatient settings. Growth and development and safety are emphasized. Clinical judgment and reasoning will be required in the application of evidence based nursing care in case studies and clinical simulations. Pre-requisite: 3210 and satisfactory completion of all first semester courses Co-requisite: 3911,4313, 4214
NURS 4313: <i>Developing Family Nursing</i> 3 SCH (3:0)	This course emphasizes nursing concepts related to the childbearing family with emphasis on the neonate and women's health. Family theory, health disparities, and genetics are also explored as a foundation for care delivery. Clinical judgment and reasoning will be required in the application of evidence based nursing care in case studies and clinical simulations. Pre-requisite: 3210 and satisfactory completion of all first semester courses Co-requisite: 3911,4312, 4214

Course Name/Number	Course Description
NURS 4214: <i>Research</i> 2 SCH (2:0)	This course will address the basic research concepts and explore the relationship of research to theory and evidence based practice. The purpose of the course is to develop skills in critical appraisal and summary of the evidence in order to apply best practices in clinical care. Pre-requisite: 3210 and satisfactory completion of all first semester courses Co-requisite: 3911,4312, 4313
NURS 4215 CL: <i>Clinical Competence III:</i> Practicum in the Mental Health Nursing and Child Health Care 2 SCH (0:2)	This practicum/laboratory experience provides opportunities to care for clients and families in pediatric and mental health settings applying knowledge obtained from the theory courses. In mental health and child health nursing. Pre-requisite: Satisfactory completion of all first and second semester courses.
NURS 4316: <i>Health Promotion and Education</i> 3 SCH (3:0)	This course incorporates health promotion and disease prevention concepts for assessment and intervention with clients across the lifespan. Emphasis is placed on health education planning and teaching principles for support and promotion of clients in the choice for healthy lifestyles. Pre-requisite: 4215 Co-requisite: 4317, 4318, 4919
NURS 4317 CL: <i>Community Nursing</i> 3 SCH (2:1)	This course emphasizes public health and community nursing concepts essential for professional nursing practice. Focus is on the concepts of community health nursing practice, epidemiology and disease transmission, comprehensive assessment of risk factors and health problems, program planning and intervention , environmental health, and collaboration with the interdisciplinary team Pre-requisite: 4215 Co-requisite: 4316, 4318, 4919
NURS 4318: <i>Management & Leadership in Nursing</i> 3 SCH (3:0)	This course is designed to provide experiences and critical information for the role of the nurse as a leader and as a mid manager in nursing. In addition to developing greater personal insight, this course includes opportunities to apply keys concepts in relation to leadership roles. As the coordinator of care, the student will have the opportunity to examine complex staffing, delegation, organization and health care delivery system and policy issues for effective management of human and material resources Pre-requisite: 4215 Co-requisite: 4316, 4317, 4919

Course Name/Number	Course Description
NURS 4919 CL: <i>Acute Care Nursing</i> 9 SCH (2:7)	This course emphasizes acute care nursing concepts essential for professional nursing practice in complex adult medical/surgical environments. Clinical judgment and reasoning and therapeutic nursing skills will be required in the application of evidence based nursing care in case studies and weekly clinical experiences. Pre-requisite: 4215 Co-requisite: 4316, 4317, 4318
NURS 4219 CL: <i>Clinical Competence IV: Practicum in Integration of Nursing</i> 2 SCH (0:2)	This course provides the student with the clinical opportunity to integrate the roles of provider, manager, and member of the profession. Practicum emphasis is on providing comprehensive nursing care to multiple clients in an acute care setting and integration of the core concepts of the curriculum in preparation for transition from student to professional nurse. Pre-requisite: Satisfactory completion of all first, second and third semester courses.

RN to BSN Program (Licensed RN Students)

RN-BSN Director – Donna Scott Tilley, RN, PhD, CHPN

Faculty are located in a variety of sites including Lubbock, Odessa and Highland Lakes. The campuses work collaboratively to provide the instructional component of the RN-BSN program. Through the oversight of the RN-BSN Curriculum committee, all qualified applicants are carefully evaluated with regard to potential for successful completion of a professional curriculum and past academic achievement by the program administrator. Web-based technology and associated methodologies are used to provide course delivery. A concerted effort is made to individualize the program to meet the needs of the learners and classes are exclusively designed for the registered nurse. The RN to BSN program can be completed in two semesters with admission either in the fall, spring, or summer semesters. Other degree plan options should be discussed with the program administrator.

Bachelor's Degree Requirements for the RN-BSN Program

General Education Requirements

The general education requirements listed below should be completed with a grade of "C" or better in each course. These requirements can be taken at any regionally accredited college or university and should be completed prior to enrollment in the first nursing course at TTUHSC SON. Contact the RN-BSN Coordinator office to address any questions about general education requirements.

COMMUNICATION	HOURS
▪ English (study of grammar and composition)	6
MATHEMATICS	
▪ Statistics (study of statistics and research process)	3
NATURAL SCIENCES	
▪ Anatomy and Physiology (study of the human body)	8
▪ Chemistry (study of fundamental concepts of chemistry)	4
▪ Microbiology (study of microorganisms)	4
▪ Food and Nutrition (study of science of nutrition)	3
HUMANITIES AND VISUAL PERFORMING ARTS	6
▪ Elective – various courses may be applied including courses related to the performing arts (dance, music, theater, art), as well as English Literature, Speech, Philosophy, Ethics	
SOCIAL AND BEHAVIORAL SCIENCES	
▪ United States History (study of American history) may substitute 3 credit hours of Texas history for 3 credit hours of American history	6
▪ Political Science (study of federal and Texas constitutions)	6
▪ Psychology (study of human behavior)	3
▪ Sociology or Cultural Anthropology (study of human group behavior)	3
▪ Human Growth and Development (study of life span human development)	3
TOTAL	55

***3 credit hours in upper division POLS may be substituted for POLS2302 if an A or B was earned in POLS1301.

RN-BSN Program: 55 Semester Hours from general education requirements courses
38 Semester Hours awarded for completion of the Basic Nursing Program
30 Semester Hours from the RN-BSN TTUHSCSON curriculum

123 Semester Hours BSN

Important Information about general education course requirements

- Pass/Fail grades are not accepted for credit toward degree requirements.
- Courses taken at Texas Tech University or any other college/university are not used in calculating the TTUHSC grade point average.
- The number of credit hours accepted for transfer credit from a community college should not exceed one-half the total number of hours (60 hours) required for the degree program.

Recognition of Previous Nursing Learning:

The TTUHSC School of Nursing acknowledges previous nursing learning for students enrolled in the RN-BSN program.

Transfer of Credit

- Applicants must submit original copies of official college transcripts from all institutions in which the student has enrolled. These transcripts will be reviewed and course work evaluated by the program administrator's office. Final determination regarding applicability of completed course work toward degree requirements lies with the Dean.
- Course equivalencies for transfer credit are assessed based upon the catalog course description or the course syllabus and/or notes provided by the student. Generally, courses of equivalent course content completed with the grade of "C" or higher at any accredited educational institution will be accepted for transfer credit toward degree requirements.
- The School of Nursing accepts courses completed via classroom, internet, correspondence, College Level Examination Program (CLEP) or advanced placement examination for which credit has been awarded and posted on an official transcript from an accredited college or university when determining completion of general education course requirements.
- No more than 55 general education course hours will be transferred, as well as a minimum of 38 hours of basic nursing education courses be posted, for a total of 93 semester hours that will be acknowledged for the RN-BSN degree requirements. (If a basic nursing program has less than 38 hours, details for this should be arranged with the RN-BSN Coordinator. These transfer hours will be posted upon admission to the school of Nursing by the Registrar's office of TTUHSC, thus the RN-BSN student will be classified as a Senior student upon entering TTUHSC SON.
- Applicants are encouraged to meet with or send transcripts to (fax is acceptable) the RN-BSN Coordinator's office to discuss applicability of transfer credit for degree purposes before submitting their application.

Admission Consideration:

A 2.0 or higher cumulative grade point average is required for admission consideration. All RN to BSN students are required to

- Submit a completed application and non-refundable application fee for admission to the School of Nursing. The total application fee is \$140 if submitted prior to the application deadline of July 1 (fall admission), November 1 (spring admission) or April 1 (summer admission). A late fee of \$20 may be assessed for late applications.
- Submit original copies of official transcripts from all institutions in which the student has enrolled.
- Submit verification of valid/current Texas RN license, including out-of-state RN students.
- Submit appropriate documentation, i.e. TOEFL score, if an international student.
- Complete general education requirements prior to beginning the first nursing course.

Offer of Admission:

Offers of admission will be made approximately six weeks following the application deadline. Applicants should respond to the offer of admission within one to two weeks with a signed response accepting the offer. Failure to respond within the two weeks results in withdrawal of the offer of admission. Following acceptance, the RN student will be requested to submit the required information from the first section of the TTUHSC SON RN-BSN Portfolio and pay a \$100.00 placement fee. The RN-BSN Coordinator serves as the advisor to the RN-BSN students throughout the length of the program.

Although academic criteria are the most important factors in admission consideration, beginning Fall 2005, additional information considered for all applicants will include but are not limited to demographic data, diverse work and life experiences, and unique attributes that would contribute to the profession of nursing. The “diversity of experience” category may include, but will not be limited to study abroad, knowledge of other cultures, and proficiency in other languages. All applicants will be reviewed in an individual and holistic manner. Race/ethnicity will not be considered for 2005 applicants; however, it will most likely be considered for 2006 applicants. No single factor will determine a student’s admission.

Other Information:

Student Background Checks: In compliance with TTUHSC policy, all applicants who have received offers of admission will be required to consent to a criminal background check before being allowed to matriculate. A history of criminal conduct or convictions may result in withdrawal of the admission offer. In addition, applicants who are currently licensed and interested in making application to a SON program should note that a finding of a criminal history record that remains unchallenged or is confirmed at the conclusion of the challenge process will result in a report automatically being made to the BNE in accordance with BNE rules and regulations. Please see the "Criminal Background Checks" section of the SON Student Handbook for the SON policy. The Health Sciences Center policy may be found at HSC OP 10.20.

Readmission: All requests for readmission must be made no later than two months prior to the first day of the semester in which readmission is requested. Readmissions to the school are coordinated by the Program Administrator with consultation as necessary with the Center Curriculum Committee. The minimum cumulative grade point average is 2.0 for the RN-BSN program. A student seeking re-enrollment completes a request for readmission (obtained in RN-BSN program office) indicating the expected entry point. The Program Administrator may take one of the following actions regarding readmission of a student who withdrew in good standing: 1) eligible and admit, 2) eligible pending space available in nursing courses and in sequence to date of action in relation to other readmission applicants, or 3) not eligible. The RN-BSN may assign requirements to be met as a condition of enrollment, i.e. academic review following completion of one course. Readmission of a student who has been dismissed or who withdrew for academic or disciplinary causes is also based upon the decision of this committee.

Provisional Admission: RN-BSN candidates may be admitted as provisional students if there is concern for successful completion of the program. The term “provisional” applies to any admission applicants who demonstrate potential to succeed in the nursing program but do not meet the minimum admission criteria, i.e. have completed requirements of basic nursing education but have not taken the NCLEX examination. These designations are noted in the letter of admission, along with the condition for removal of the provision.

45 Hour Rule:

“An institution of higher education may charge a resident undergraduate student tuition at a higher rate than the rate charged to other resident undergraduate students (not to exceed the rate charged to nonresident undergraduate students) **IF:** before the semester begins the student has previously **attempted** coursework at any institution that exceeds by at least 45 hours the number of semester credit hours required for completion of the degree program enrolled in.”

It does NOT apply to:

1. Semester credit hours taken at a private or out of state institution.
2. Earned credit hours without enrollment (i.e. advanced placement, credit by exam) or remedial courses.
7. Credits that culminated in an earned degree.
8. If you were enrolled in any institution of higher education prior to Fall 1999.

For the complete text of the Enrolled Version including exemptions Senate Bill 345 enacted by the Texas Legislature access the following web site: <http://www.capitol.state.tx.us/>. In 2005, HB1172 was passed. This legislation allows the institution to charge a higher rate for hours in excess of 30 credit hours required for degree program beginning in Fall 2006.

FINANCIAL INFORMATION

To enable the student to approximate expenses, an **estimated** average cost for a two semester period is provided from the Financial Aid Office. These estimates are based on the 2003-2004 school year. For the RN-BSN Program the tuition costs covers the five courses scheduled to be given over the entire semester.

	Undergraduate Program (Licensed student, RN) Web-based Course Delivery	
	In-State	Out-State
Tuition/Distance Education Fees	\$5400	\$10,050
Books/Computer Supplies	\$500	\$500
Total	\$5,900	\$10,550

There is an installment payment plan, which includes:

- Fall/Spring Terms*:
- 1st installment: 50% due at time of registration,
 - 2nd installment: 25% due approximately 4 weeks after start of class,
 - 3rd installment: 25% due approximately 4 weeks after 2nd installment.

*An Installment Option Fee of \$10.00 per Fall/Spring semesters is charged to students who use the installment payment plan.

There is no installment option for the summer semester due to the shortened length of the semester.

Tuition is paid at the TTUHSC Lubbock campus. **Similar fees are assigned, whether the in-state student is from a TTUHSC campus or a distance education site. Out of state fees are based on the type of educational delivery method and legislative mandate.** If the RN-BSN student takes a graduate course during their RN-BSN curriculum plan, cost for the graduate course will **increase** the RN-BSN fee schedule. Contact the Graduate Program for specifics related to that cost. Registration and financial obligations for the semester will include all the courses scheduled for that entire semester. Further questions regarding tuition and fees (payments, late fees, refunds, etc) should be directed to the TTUHSC Bursar's Office at (806) 743-1880. The tuition and fees requirements are posted on an annual basis to the NLNAC, which serves as a national information resource regarding tuition, fees and program lengths for Schools of Nursing.

Refund Policies for Tuition and Fees:

Information concerning payments and refunds can be obtained from the TTUHSC Bursar's Office (www.fiscal.ttuhs.edu/busserv/bursar or 806-743-1880).