The meeting was called to order by Sharon Decker at 2:05 p.m. The minutes were approved.

I. Old Business:
A. Pilot Projects:
   • Project One – Cindy Acton – No report.
   • Project Two – Bonna Benjamin – The name for the pilot study will be Jacks Case Conference. Bonna Benjamin reported she sent out the first draft of the script last month and requested input from other disciplines. Bonna Benjamin has not had any replies. Cindy Acton stated that she has also contacted different professionals asking for help with the writing of the script. After the script is finished, we will then create a new video. Cindy Acton will seek a commitment from a dietician, social worker, and nurse to be part of the production. Barbara Sawyer will obtain the name of a contact from the physical therapy department to request they see the original video, review the script draft, and recommend dialogue in the case regarding Jack. The script review is to be completed by March.
   • Project Three – Herb Janssen – No report.

B. Projects related to:
   1. Development and Integration
      a. Student Research Day – Criteria, advertisement, and award – David Straus and Cindy Acton
         Cindy Acton reported she had 72 groups in the senior traditional, undergraduate leadership course that submitted an abstract and poster. Five groups were chosen to compete during the Student Research Week. Cindy Acton will develop an evaluation sheet for students who participated in the competition to gather formative data. Some posters were sent back because they were not interprofessional teamwork (“it”) related.
      b. Faculty Toolkit & SharePoint – Shelley Burson and Carla Myers
         Shelley Burson and Carla Myers have been organizing SharePoint. SharePoint will only be used to keep QEP records, and the Faculty Toolkit will be posted on the QEP website in order to make it more user friendly. The goal is to launch the toolkit by the middle of spring and is to provide as much general “it” information as possible.

   2. Second Annual Interprofessional Teamwork Fall Symposium
      a. Potential Speaker – Jim Davidson (Attachment A)
Jim Davidson was a speaker at the Southern Association of Colleges and Schools (SACS) conference as a motivational speaker. Sharon Decker and Rial Rolfe attended one of Jim Davidson’s presentations. The presentation titled “Resilient Leadership and Engaged Teamwork” might be a fit for this year’s symposium keynote speaker. His speaking fees are $5,500 plus expenses. Rial Rolfe stated he felt it would be worthwhile if it meant obtaining a higher attendance. Cindy Acton stated that if the symposium date is set soon enough faculty might be able to incorporate in their classes. Currently, we are not able to reserve the rooms, so we might have to reserve the international cultural center for a fee. We will know if we can have the reservation by the end of March. Barbara Sawyer suggested inviting the president of SACS, Dr. Belle Wheelan. Rial Rolfe suggested approaching groups to share the expenses for the “keynote” speaker. Cindy Acton volunteered to contact a representative from the UMC leadership group. Bonna Benjamin suggested seeking a class we can partner with to encourage attendance and get us a classroom reservation early on.

b. **Tentative Format** – Shelley Burson stated that in the planning of the symposium, it is best to have Continuing Medical Education (CME) involved from the very beginning. Dr. Thomas McGovern gave a presentation on ethics and teamwork last month. From the survey Dr. McGovern gave out, only 25% of the 40 plus group knew about the QEP and “it.” Shelley Burson proposed requesting Dr. McGovern to give his presentation at this year’s symposium. The committee reviewed the proposed symposium format. Seed grants will be presented in poster format. David Howell from the Medical University of Southern Carolina graciously sent us their case scenario from their recent Interprofessional Day.

3. **SimWars** – Our goal for this initiative is to have it every fall. The International Meeting of Simulation in Healthcare (IMSH) planning committee found that simulation was becoming boring to some conference attendees; therefore they formed groups to compete as teams. At IMSH this year, they had public viewing of the SimWars competition and the rooms were full at every hour. The audience had the opportunity to vote as well as the designated judges. Sharon Decker proposed the idea of hosting a similar SimWar completion for students at TTUHSC and possibly entering a team into next year’s IMSH competition. Each team will need to have at least one faculty sponsor and utilize Situation-Background-Assessment-Recommendation (SBAR) and Advanced Cardiac Life Support (ACLS) protocol. All regional campuses would all be invited to participate, practice, and attend the events on their campuses. The final competition would be held at the Lubbock campus. Cindy Acton volunteered to help Suzanne Escudier with this initiative.

4. **Interprofessional Student Organization (CLARION Project)**
   The Texas Tech University Health Sciences Center CLARION local competition will be held in the spring. For this year’s national team, the team leader, Nina Resetkova, is going to have a meeting with the team. The students have been given a case scenario and SBAR research material. The same resources will also be made available at every library. There are only eight schools allowed to participate in the national competition, and TTUHSC is one of those schools.

5. **Publicity & Marketing**
a. **Newsletter** – Carla Myers reported the newsletter is close to being completed and will send out a draft for the committee to review. Dorothy Jackson suggested for the newsletter to be distributed to alumni and external groups.

b. **Interprofessional Teamwork Campus Liaisons** – Shelley Burson reported the staff senate will meet next week, so we will find out their input on the staff liaisons then.

c. **Portal** – (Attachment B) – Abigail Rodriguez requested for the committees input on the motivational slides related to teamwork. The committee agreed to have the slides on the portal.

d. **Website** – A schedule of “it” activities has been posted on the website.

II. **New Business**

   A. **American Interprofessional Health Collaborative (AIHC) Inaugural Meeting and the Jefferson Interprofessional Education Center Annual Conference** – March 11-14, 2010 - Philadelphia, Pennsylvania - Five members of the committee are going to be present at the inaugural event.

   B. **Other**

      a. **Curriculum mapping** – The goal is to have the curricula map completed by May 1st

      b. **Seed grants** – We missed one application in the e-mails, so we now have five awarded seed grants. The missing seed grant was from the Amarillo campus.

      c. **SBAR CD** – We received SBAR CD which contains examples of good and bad scenarios. Cindy Acton will review it.

     d. **Institute for Health Improvement** - Carla Myers has established contact with the local IHI Student Chapter to collaborate and complement activities. The members are students who are currently in practice.

     e. **Marketing** – Dorothy Jackson recommended placing a suggestion box at each campus and if their suggestion was accepted for improving an interprofessional relationship and communication, they would receive a prize. Dorothy Jackson will develop a proposal with more details for next month’s meeting.

III. **Announcements**

   1. **3D Immersive** – Meeting with Partvati Dev, President of Innovation in Learning Inc. will be February 3, 2010.

   2. **QEP Grant Meeting** – Reminder that the meeting is February 3, 2010 at 3pm.

IV. **Adjournment**

   The meeting was adjourned at 2:59 p.m.

   The next meeting will be announced soon.