The meeting was called to order by Carla Myers at 3:03 p.m. The May 2010 minutes were approved.

I. Old Business:
   A. ITPO Update – Kari Wood Dickson stated the interprofessional teamwork perception scale survey was administered this spring. It targeted post year one students. Paul L Foster had the highest response rate. 183 students were targeted and 469 responded. As an incentive, $500 scholarships were offered through a drawing. The scores of their perceptions are being analyzed in order to see significant differences across schools and levels. Kari Dickson asked for the best day to give a survey to beginning students. In order to obtain responses from first year students every year, Rial Rolfe suggested to go ahead and send out the link to first year students with the incentive of the scholarship drawing.
   B. Seed Grant Recipient Update – Ann Hagstrom, a recipient from the seed grant entitled “Increasing Medical Student Awareness of Nursing Responsibility and Nursing Student Awareness of Physician Responsibility” have finished working with senior nursing students. All nursing students and some medical students have completed a pre and post survey and a brief interview. They have observed the alternate professional in the MICU and clinic setting. Results from the nursing students have been informative. Medical students are currently being enrolled in the study.
   C. Mapping Curricula Due – The deadline for Faculty Champions to submit their school’s mapping curricula was at the end of May. Carla Myers stated we are going to get a group of Faculty Champions together in August to analyze what we need to do to get the information submitted.

D. Pilot Projects- Updates related to Progress & Timeline:
   - Project One – Cindy Acton – No report.
   - Project Two – Bonna Benjamin – she has had a meeting and finalized the scenario and needs more work on scripting.
   - Project Three – Herb Janssen – the workshop in Oklahoma with Cindy Acton and Dr. Lujan was part of a dispute and resolution, and literature work that will go into his seed grant project. He is hoping to shoot a video on good and bad mediations in the future, and hoping to get this done fairly soon.

E. Symposium – This year’s QEP Fall Symposium will include nursing, medicine, and pharmacy continuing education credits. It may include credit from four of the programs of the School of Allied Health Sciences as well. The date saver will be sent out in the very near future and the brochure development will begin soon.
II. **New Business** – 
**IRB Open Discussion** – Beth Taraban, Senior Director of the TTUHSC Research Integrity Office was given the following questions from the faculty champions.

1. Is it possible to have IRB proposals related to QEP to be administered through one person? Dorothy Jackson is one of the QEP faculty champions and has agreed to assist faculty working on QEP projects with the IRB process.

2. Some questions have been related to the difference of a survey and a research project - when is IRB approval required? Beth Taraban stated research is a systematic project that contributes to general knowledge. If the project results work for any other groups or universities then it is a research project. If the project results only work for the research group then it is classified as a quality assurance project. We can name one person who would be the primary investigator or co-investigators where all QEP projects are filtered through them.

III. **Announcements**

1. **The Institute on Quality Enhancement & Accreditation, (SACS-COC)** July 25-28, 2010 – This conference will be related to writing the required reports.

2. **TeamSTEPPS** – Soon after everyone returns from the Master training, we will start the train-the-trainer workshops.

3. **Summer Interprofessional Teamwork Simulation Retreat (2 day)** - This is aimed at preparing us for utilizing simulation for interprofessional teamwork. This will be opened up to all Faculty Champions. The goal is to learn how to write “it” scenarios and how to do the research piece of “it.”

IV. **Adjournment**

The meeting was adjourned at 4:03 p.m.

The next meeting will be June 30, 2010 from 2-3pm CST.