

Dear TTUHSC Faculty,

Over the past few weeks, we in the Office of Research have been considering ways to improve our ability to communicate and build relationships with our colleagues at other TTUHSC sites. While it is easy for researchers in this building to “pop in” to our offices for face-to-face meetings, this is not the case for those who are geographically distant. In an attempt to rectify that situation, all of the employees in the TTUHSC Office of Research, Office of Sponsored Programs and Research Integrity Office are now using a Microsoft program called Lync. The program allows internet-based phone calls between Lync users, and also allows users to share their computer screens so that real-time collaboration and assistance can occur. Lync is available as a free download for TTUHSC users.

[We have created a set of simple instructions for downloading the program, which can be accessed here.](#)

For those with a web camera, Lync offers the added benefit of face-to-face meetings between colleagues in different buildings, or in different cities. All of the Office of Research employees are now Webcam-enabled, using an inexpensive camera purchased through Staples (The Lifecam HD3000, approximately \$25).

If you feel that it would be beneficial, we invite you to download the Lync program, get a webcam, and begin to meet virtually with TTUHSC Office of Research staff.

If you have additional suggestions for ways to improve communication among researchers at the TTUHSC campuses, please do not hesitate to contact me.

Best,

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Senior Vice President for Research

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Managing Director  
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