



TTUHSC Vendor Access Policy Update

In response to COVID-19, Texas Tech University Health Sciences Center (TTUHSC) is implementing a restricted vendor access policy to include only essential core functions and critical services. Beginning immediately, all non-essential vendors should conduct business remotely, for example, via phone or online video conference for meetings and calls until further notice. Only essential vendors may come onto TTUHSC premises, but with prior approval by your TTUHSC point of contact only.

All essential TTUHSC vendors who have been designated and approved by your TTUHSC point of contact to come onto TTUHSC premises are required to contact your TTUHSC point of contact every time before you visit TTUHSC facilities, and obtain instructions from your TTUHSC point of contact regarding how to enter TTUHSC facilities since there are now only limited entrances open. Beginning immediately, all healthcare vendors are required to check in with Vendormate using the Vendormate App on your smart devices and obtain a digital ID badge every time you visit TTUHSC. In addition, all TTUHSC healthcare vendors have to self-assess that they are not exhibiting COVID-19 symptoms before coming onto the premises. Symptoms may include:

- Fever greater than 100 degrees
- New cough that is not attributable to another medical condition
- New muscle aches (myalgias) not attributable to another medical condition or another specific activity (e.g., due to physical exercise)
- Throat pain (pharyngitis) not attributable to another medical condition
- New shortness of breath (dyspnea) not attributable to another condition

Those accessing patient care facilities may be instructed on additional screening requirements when arriving on site.

Please ensure that you practice appropriate safeguards, such as washing your hands often, social distancing, you will now be required to wear a mask while on TTUHSC premises to help protect yourself and others. If you are sick or exhibiting any of the symptoms above, you will not be allowed access to TTUHSC. Please contact your primary care provider and make appropriate arrangements with your TTUHSC point of contact.

As the CDC guidelines around COVID-19 change, we will continue to revise and update you regarding our policies. Thank you for your attention to this important matter. Our top priority is the health and safety of our employees and patients along with their families, and we appreciate your continued support.



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™

Attestation:

I affirm that I have read this Vendor Access Policy update in response to COVID-19. I attest that I understand the policies and I will follow the process outlined in this document to conduct businesses with TTUHSC.