



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER™

School of Medicine

Operating Policy and Procedure

**SOM OP:** 50.21, **Teaching Residents to Teach**

**PURPOSE:** The purpose of this School of Medicine (SOM) policy and procedure is to establish a policy regarding the central organization and monitoring of programs designed to prepare residents for their roles in teaching and evaluation of medical students.

**REVIEW:** This SOM Policy and Procedure shall be reviewed within each even-numbered year by the TTUHSC Graduate Medical Education Coordinating Council. Revisions will be forwarded to each campus GMEC for comment and the Office of the Dean for approval and publication.

**POLICY/PROCEDURE:**

1. **Rationale.** Liaison Committee for Medical Education (LCME) standards for medical schools (primarily Element 3.1, Resident Participation in Medical Student Education, and Element 9.1, Preparation of Resident Instructors) address requirements for preparations and monitoring of resident teaching in medical schools. In addition, the Accreditation Council for Graduate Medical Education (ACGME) has significant interest in resident teaching skills. As a consequence, TTUHSC SOM has developed a comprehensive training program to develop resident teaching skills and a centralized monitoring system to track resident training progress and acquisition of this important competency.

2. **Policy.**

a. GME Workshops:

- 1) Teaching Residents to Teach Workshop. The Executive Associate Dean for GME will coordinate Teaching Residents to Teach (TRTT) activities on all campuses at the beginning of each training year. At least one formal teaching session per year will occur on each campus. A standardized curriculum will be utilized, which includes a post- questionnaire for data collection and recommended improvements. Content covered will include clinical teaching, adult learning theory, giving feedback and assessment, and motivating difficult learners. All interns will be expected to participate in a TRTT session in their first six months of training in order to participate in student assessment. Interns unavailable to attend in-person offering must view online version and certify completion. Documented attendance or completion is required prior to resident participation in student assessment. Each campus GME office will report to SOM Academic Affairs by December 15 of any intern who has not completed the TRTT required training.
- 2) Teaching Residents to Lead Workshop. The Executive Associate Dean for GME will coordinate Teaching Residents to Lead (TRTL) activities on all campuses. At least one formal teaching session per year will occur on each campus. A standardized curriculum will be utilized, which includes a post- questionnaire for

data collection and recommended improvements. Content covered includes qualities of a good leader, leadership development skills, conflict resolution, wellness and professionalism. All residents will be expected to participate in at least one TRTL session by the end of their second year of training or view online version and certify completion. Each campus GME office will maintain records of completion and document during annual reporting to SOM.

- b. Program-specific Resident Teaching Sessions: Each residency program will have an annual orientation at the start of each GME academic year for all residents in the program, delivered jointly by the Program Director and Clerkship Director. The content discussed should include the clerkship goals and objectives, review of assessment tools and methods, and changes from the previous academic year. In addition, each GME program should provide additional instruction on enhancing teaching skills for residents and faculty, and address student concerns, throughout each academic year.
- c. Monitoring: Each campus GME office will maintain attendance records for its campus TRTT and TRTL sessions. Each campus GME office will report to SOM Academic Affairs any intern who has not completed the TRTT required training by December 15 each year and they may not participate in student assessment. Completion of the required TRTT training after December 15 will be reported to SOM Academic Affairs when documented. Program-specific teaching sessions will be monitored through certification of sessions, including dates and participants, collected by the campus GME office through its annual program evaluation processes.
- d. Evaluation: Resident teaching skills will be evaluated by each GME programs faculty on monthly or longitudinal rotation evaluations. Students evaluate resident teaching skills through the clerkship questionnaire; Clerkship Directors should provide reports of the students' evaluation of resident teaching to the GME Program Director.
- e. Reporting: Each campus GME office will provide annual reports of TRTT and TRTL session attendance and Program-specific teaching sessions to the Executive Associate Dean for GME and the Offices of Academic Affairs and Accreditation.